



***ROANOKE CITY COUNCIL
REGULAR SESSION***

***MARCH 4, 2002
12:15 P.M.***

CITY COUNCIL CHAMBER

AGENDA FOR THE COUNCIL

1. Call to Order--Roll Call.

A communication from Mayor Ralph K. Smith requesting a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

P. 9

A communication from the City Manager requesting a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

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A communication from the City Manager requesting a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

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A communication from the City Manager requesting a Closed Meeting to discuss a matter with regard to expansion of an existing business where no previous announcement of the interest of the business in expanding its facilities in the City has been made, pursuant to Section 2.2-3711 (A)(5), Code of Virginia (1950), as amended.

PP.. 112

Briefing on the “Unity Fountain”. (15 minutes)

PP.. 113

THE MEETING WILL BE DECLARED IN RECESS TO BE IMMEDIATELY RECONVENED IN THE EMERGENCY OPERATIONS CENTER CONFERENCE ROOM, ROOM 159.



***ROANOKE CITY COUNCIL
REGULAR SESSION***

***MARCH 4, 2002
2:00 P.M.***

CITY COUNCIL CHAMBER

AGENDA FOR THE COUNCIL

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Tupper Garden, Pastor, Raleigh Court Presbyterian Church.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Ralph K. Smith.

Welcome. Mayor Smith.

NOTICE:

Meetings of Roanoke City Council are televised live on RVTv Channel 3. Today's meeting will be replayed on Channel 3 on Thursday, March 7, 2002, at 7:00 p.m., and Saturday, March 9, 2002, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.

THE CITY CLERK'S OFFICE NOW PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEGOV.COM, CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.

ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541 TO OBTAIN AN APPLICATION.

2. PRESENTATIONS AND ACKNOWLEDGMENTS:

Proclamation declaring the month of March as National Nutrition Month.

3.

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 Minutes of the regular meeting of Council held on Tuesday, January 22, 2002.

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RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

- C-2 A communication from the City Manager requesting that Council schedule a public hearing for Monday, March 18, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, with regard to sale of City-owned property located on Nelms Lane, N. E.

P. 66

RECOMMENDED ACTION: Concur in request.

- C-3 A communication from the City Manager recommending authorization to file a petition to rezone property acquired for the Stadium/Amphitheatre facility.

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RECOMMENDED ACTION: Concur in recommendation.

- C-4 Qualification of the following persons:

Harold F. Wallick as a member of the Towing Advisory Board to fill the unexpired term of Sergeant C. A. Karr, resigned, ending June 30, 2003; and

Claude N. Smith as a member of the Roanoke Regional Airport Commission for a term ending March 9, 2006;

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

4. PUBLIC HEARINGS: NONE.

5. PETITIONS AND COMMUNICATIONS:

- a. A communication from Council Member C. Nelson Harris with regard to funding needs and services provided by the Roanoke Adolescent Health Partnership.

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6. REPORTS OF OFFICERS:

- a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. A communication recommending authorization to file an application or other documents with the Virginia Department of Rail and Public Transportation for Railroad Industrial Access Program funds on behalf of WHPT Co., Inc., a business currently located in the South Jefferson Redevelopment Area; and stating the City's support for WHPT to receive Program funds.
2. A communication recommending execution of an agreement with Randall Funding and Development, Inc., to provide grant writing services, in the amount of \$73,000.00 for the first year and \$48,000.00 for the second year; and transfer of \$121,000.00.
3. A communication recommending transfer of \$50,000.00 in connection with acquisition of property for the Riverland Road/Mount Pleasant Boulevard/Bennington Street Intersection Improvements Project.

**P. 84;
R. 86**

**P. 88;
B/O 90;
R. 92**

**P. 93;
B/O 97;
O. 98**

b. **DIRECTOR OF FINANCE:**

1. Financial report for the month of January 2002.

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2. A report recommending appropriation of 2002 General Obligation Public Improvement Bonds, in the amount of \$56,245,000.00.

**P. 116;
B/O 118**

7. REPORTS OF COMMITTEES: NONE.

8. UNFINISHED BUSINESS: NONE.

9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

10. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor, Vice-Mayor and Members of City Council.
- b. Vacancies on various authorities, boards, commissions and committees appointed by Council.

11. CITY MANAGER COMMENTS:

12. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. IT IS ALSO A TIME FOR INFORMAL DIALOGUE BETWEEN COUNCIL MEMBERS AND CITIZENS. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR ANY NECESSARY AND APPROPRIATE RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.

CERTIFICATION OF CLOSED SESSION.

**THE MEETING WILL BE DECLARED IN RECESS UNTIL FRIDAY,
MARCH 8, 2002, AT 8:30 A.M., IN THE BUCK MOUNTAIN ROOM,
HOTEL ROANOKE CONFERENCE CENTER.**

**CITY OF ROANOKE
OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452

ROANOKE, VIRGINIA 24011-1594

TELEPHONE: (540) 853-2444

FAX: (540) 853-1145

RALPH K. SMITH

Mayor

March 4, 2002

The Honorable Vice-Mayor and
Members of the Roanoke City Council
Roanoke, Virginia

Dear Members of Council:

I would like to request a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Ralph K. Smith", written over a horizontal line.

Ralph K. Smith
Mayor

RKS:sm



March 4, 2002

Honorable Ralph K. Smith, Mayor, and Members of City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

Subject: Request for Closed Session

This is to request that City Council convene a closed meeting to discuss the disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711.A.3, Code of Virginia (1950), as amended.

Respectfully submitted,

Darlene L. Burcham
City Manager

DLB:ca

c: City Attorney
Director of Finance
City Clerk

March 4, 2002

Honorable Ralph K. Smith, Mayor, and Members of City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

Subject: Request for Closed Session

This is to request that City Council convene a closed meeting to discuss the disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711.A.3, Code of Virginia (1950), as amended.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:ca

c: City Attorney
Director of Finance
City Clerk

March 4, 2002

Honorable Ralph K. Smith, Mayor, and Members of City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

Subject: Request for Closed Session

This is to request that City Council convene a closed meeting for a discussion concerning expansion of an existing business, where no previous announcement of the business's interest in expanding its facilities in the City has been made, pursuant to Section 2.2-3711.A.5, Code of Virginia (1950), as amended.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:ca

c: City Attorney
Director of Finance
City Clerk



March 4, 2002

Honorable Ralph K. Smith, Mayor, and Members of City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

Subject: Briefing

This is to request space on Council's 12:15 agenda for a 15-minute briefing on the "Unity Fountain."

Respectfully submitted,

Darlene L. Burcham
City Manager

DLB:ca

c: City Attorney
Director of Finance
City Clerk

REGULAR WEEKLY SESSION-----ROANOKE CITY COUNCIL

January 22, 2002

2:00 p.m.

The Council of the City of Roanoke met in regular session on Tuesday, January 22, 2002, at 2:00 p.m., the regular meeting hour, in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, Virginia, with Mayor Ralph K. Smith presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended.

PRESENT: Council Members William D. Bestpitch, C. Nelson Harris, William H. Carder, Linda F. Wyatt, W. Alvin Hudson, Jr., William White, Sr., and Mayor Ralph K. Smith-----7.

ABSENT: None-----0.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; James D. Grisso, Director of Finance; and Mary F. Parker, City Clerk.

The meeting was opened with a prayer by The Reverend Floyd W. Davis, Pastor, High Street Baptist Church.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

PRESENTATIONS AND ACKNOWLEDGEMENTS:

DIRECTOR OF FINANCE-ACTS OF ACKNOWLEDGEMENT: Inasmuch as James D. Grisso, Director of Finance, will retire from his position on February 1, 2002, Mr. Harris offered the following resolution:

(#35708-012202) A RESOLUTION paying tribute to James D. Grisso, Director of Finance for the City of Roanoke, and expressing to him the appreciation of this City and its people for his exemplary public service.

(For full text of Resolution, see Resolution Book No. 65, page 355.)

Mr. Harris moved the adoption of Resolution No. 35708-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor presented Mr. Grisso with a ceremonial copy of the above referenced measure and commended him on his service to the City of Roanoke. He advised that other presentations would be made at a reception to be held in Mr. Grisso’s honor on Tuesday, January 29, 2002.

CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion was desired, that item would be removed from the Consent Agenda and considered separately. He called specific attention to one request to convene in Closed Session to discuss the performance of two Council-Appointed Officers.

MINUTES: Minutes of the regular meeting of Council held on Monday, November 19, 2001, and recessed until Monday, November 26, 2001, were before the body.

Mr. Bestpitch moved that the reading of the Minutes be dispensed with and that the Minutes be approved as recorded. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

CITY EMPLOYEES-COUNCIL: A communication from Council Member C. Nelson Harris, Chair, City Council’s Personnel Committee, requesting that Council convene in a Closed Meeting to discuss the performance of two Council-Appointed Officers, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended, was before the body.

Mr. Bestpitch moved that Council concur in the request of Council Member Harris to convene in a Closed Meeting to discuss the performance of two Council-Appointed Officers, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

BUDGET: A communication from the City Manager recommending approval of the following budget study calendar for the fiscal year 2002-03 budget, was before Council.

<u>Date</u>	<u>Budget Preparation Activities</u>
March 8, 2002	Financial Planning Session with City Council.
April 11, 2002	Recommended budget document delivered to City Council Members.
April 15, 2002	City Manager presents recommended budget to City Council.
April 29, 2002	Public hearings on recommended budget and tax rates.
May 9-10, 2002	City Council budget study work sessions.
May 13, 2002	City Council adopts General Fund, School Fund, Proprietary Fund budgets and an Update to the HUD Consolidated Plan and approves an annual appropriation ordinance.

Mr. Bestpitch moved that Council concur in the recommendation of the City Manager. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

TAXES-REAL ESTATE VALUATION: A communication from the Director of Real Estate Valuation advising that as prescribed by law, the Office of Real Estate Valuation has completed the Annual General Reassessment Program for Fiscal Year 2002-03; "Change of Assessment Notices" were mailed to property owners on January 18, 2002; the real estate tax base increased approximately 3.3 per cent due to this year's annual reassessment; overall, the general reassessment program and new construction indicate growth of 5.3 per cent in the real estate tax base to July 1, 2002; and last year's growth was 5.4 per cent, was before Council.

It was further advised that individual property assessments vary widely from the City wide average of 3.3 per cent; most assessment changes will range from 3 per cent to 7 per cent, with a majority at 5 per cent, or less; if a property owner made improvements to the property during the year that increased its value, the property owner may receive an increase higher than others; and assessment appeals will be conducted from January 18 through February 15, 2002.

Mr. Bestpitch moved that the communication be received and filed. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

ZONING-HUMAN DEVELOPMENT-OATHS OF OFFICE-COMMITTEES: The following reports of qualification were before Council:

Glenn D. Radcliffe and Pam Kestner-Chappelear as members of the Human Services Committee for terms ending June 30, 2002; and

Kermit E. Hale and Benjamin S. Motley as members of the Board of Zoning Appeals for terms ending December 31, 2004.

Mr. Bestpitch moved that the reports of qualification be received and filed. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

REGULAR AGENDA

PUBLIC HEARINGS: None.

PETITIONS AND COMMUNICATIONS:

ACTS OF ACKNOWLEDGEMENT: Vice-Mayor Carder introduced a proposal entitled, "Roanoke Shining Stars Recognition", which is a program designed to recognize the good deeds of citizens. He requested that the matter be referred to the City Manager for recommendation to Council.

It was the consensus of Council to refer the matter to the City Manager for report and recommendation.

BUDGET-TAXES: Vice-Mayor Carder introduced discussion with regard to increasing the admissions tax on a City-wide basis for non-profit arts and cultural organizations. He advised that he did not wish to cast any shadows on the City's efforts at the 2002 Session of the Virginia General Assembly to increase the admissions tax to ten per cent for civic center improvements; however, for consideration during fiscal year 2002-03 budget study, he suggested that Council engage in discussion regarding the impact of increasing the admissions tax, city wide, by an additional two to three per cent, in order to provide funding for non-profit cultural organizations that currently pay admissions taxes to the City. He inquired as to the feasibility of increasing funding within the Cultural Services Committee to return a portion of the funds to arts and cultural organizations.

Mr. White supported the referral to 2002-03 budget study; however, he requested responses to the following questions/requests for information during budget study:

In the event the City of Roanoke increases the admissions tax, would Roanoke County be receptive to an increase in the County's admissions tax?

A comparison of the City of Roanoke's admissions tax with cities of comparable size (peer group cities) in the Commonwealth of Virginia.

How much of an increase in the admissions tax would be needed to make a significant difference (i.e.: currently, the admissions tax generates approximately \$300,000.00, therefore, the tax would have to be doubled in order to generate a significant amount of funds)?

If funding for cultural service agencies is increased, how could funding also be increased for social service agencies (i.e.: through an increase in the admissions tax or another source of revenue)?

Will funds be distributed to cultural service organizations based on recommendations of the Roanoke Arts Commission?

How will additional admissions taxes be distributed (i.e.: if an organization collects \$17,000.00 in admissions taxes, will the agency receive \$17,000.00, or will all admissions taxes be included in a specific category for distribution? How much in admissions taxes is collected by each cultural organization?

Who pays the admissions tax (i.e.: percentage break down on the number of City residents, non-City residents)?

It was the consensus of Council to refer the matter to fiscal year 2002-03 budget study.

REPORTS OF OFFICERS:

CITY MANAGER:

BRIEFINGS:

WATER RESOURCES: The City Manager advised that at the suggestion of a Council Member, while the City of Roanoke is in a water conservation mode, she would like to highlight suggestions by citizens for conserving water; hereupon, Mr. Michael Brennan presented the “water tip of the week”. He suggested that a brick be placed in the toilet tank which acts as an instant water saver.

Council Member Harris advised that the Roanoke Valley Business Council and the Roanoke Regional Chamber of Commerce recently adopted positions in support of a regional water resource authority. He stated that the concept was discussed by the previous Council approximately two years ago when the City was facing a water shortage; however, Council has not officially taken a position directing the City Manager to pursue the matter with Roanoke County and other jurisdictions, even though such discussions are currently taking place. He inquired if the City Manager believes that an official position by Council is in order with regard to ongoing discussions for a regional water resource authority.

The City Manager responded that she believes she has the unanimous support of Council to proceed with a detailed analysis of the details necessary to accomplish the creation of a water and sewer authority, and the Director of Utilities has advised that an outline will be provided of the necessary steps to be taken within 60 - 90 days. She stated that she, along with the Roanoke County Administrator, believe that they have the support of their respective governing bodies to investigate a regional water authority; she views the matter as a priority and both personally and professionally believes that it is in the community’s best interest. However, she explained that establishing a water authority will not solve the community’s long term water issues, because alternative water sources for the future will have to be explored.

The Mayor raised the following questions for response by the City Manager:

- **Is dredging a feasible alternative to increase water volume?**
- **Is the digging of wells a feasible alternative to increase water supply?**

ITEMS RECOMMENDED FOR ACTION:

BUDGET-PARKING FACILITIES: The City Manager submitted a communication advising that effective December 17, 2001, the City contracted with Central Parking Systems of Virginia, Inc., d/b/a Allright Roanoke Parking, Inc. (Allright) for management and operation services for the new Gainsboro Parking Garage and Gainsboro surface parking area, effective until July 31, 2002; Allright also operates and manages all other City owned and/or controlled parking facilities under a five year contract which is effective until July 31, 2002; prior to opening of the Gainsboro Parking Garage and Gainsboro surface parking area, the City's Norfolk Avenue surface parking lot was utilized by Norfolk Southern as part of an agreement in which the railroad provided a like number of spaces for use by the Roanoke Higher Education Center; now that parking will be available with the opening of the Gainsboro Parking Garage and the Gainsboro surface parking area, the Norfolk Avenue surface parking lot has been reopened to public use and will again be managed and operated for the City by Allright Roanoke Parking; and in order to provide for appropriate accounting for management and operation of the Gainsboro Parking Garage, the Gainsboro surface parking area and the Norfolk Avenue surface parking lot, revenue estimates and expense budgets need to be established as identified in an attachment to the communication.

The City Manager recommended that Council adopt an ordinance to appropriate funds and establish revenue estimates for the Gainsboro Parking Garage, the Gainsboro surface parking area and the Norfolk Avenue surface parking lot.

Mr. Hudson offered the following emergency budget ordinance:

(#35709-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Transportation Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 356.)

Mr. Hudson moved the adoption of Ordinance No. 35709-012202. The motion was seconded by Mr. Carder:

Council Member Bestpitch advised that the contract for renewal of operating City parking facilities will be addressed in August 2002, and inquired as to the process for addressing terms and conditions in renegotiating the contract, specifically, the time frame for addressing issues of concern prior to advertising for proposals.

The City Manager advised that as an organization, the City of Roanoke has not been as mindful of parking as an economic development tool as it should be. She stated that City staff will investigate whether or not the City should take over management of its parking facilities since there are cities that operate break even and/or positive venues. She expressed concern with regard to the appearance of Roanoke’s parking garages, lack of maintenance and the image that is portrayed under the current arrangement. She encouraged the Members of Council to provide their input as soon as possible since it is anticipated to advertise for proposals by March 1, in order to provide sufficient time for proper evaluation of proposals.

Ordinance No. 35709-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor requested information benchmarking the City of Roanoke with other City-owned parking facilities in the state.

(At this point, Council Member Wyatt left the meeting.)

BUSES-COMMUNICATIONS DEPARTMENT-LEASES: The City Manager submitted a communication advising that the Greater Roanoke Transit Company (GRTC) owns the Campbell Court Transportation Center located at 17-31 Campbell Avenue S. W., and leases office space within the facility; GRTC currently leases 2,245 square feet of space on the second floor to the City of Roanoke, for a total annual rent of \$8,217.50, which space is used for the Department of Technology’s computer workstation support and offices; the five year lease agreement, which expires on January 31, 2002, has no option years available, however, the City wishes to enter into a new lease agreement beginning February 1, 2002, for two years, with an option for three additional years; the City intends to use the adjacent additional 1,380 square feet of space which is connected to the above mentioned 865 square feet to provide storage for approximately 300 older PCs that are to be replaced in the PC Replacement Program and the staging/set-up of 300 new PCs; and warehouse space is no longer available at the Public Works Service Center which means that total square footage to be used by the City in the proposed lease agreement is 2,245 square feet.

It was further advised that GRTC has agreed with the City that for the first five months of the lease agreement, February 1, 2002 through June 30, 2002, annual rental cost will be the same as the prior lease rate, \$9.50 per square foot for the original 865 square feet of finished space, for a total cost of \$3,423.95; and for the next seven months, July 1, 2002 through January 31, 2003, rental cost will be \$10.00 per square foot for the entire 2,245 square feet since the City will use both the finished and unfinished spaces, for a total cost of \$13,095.83, or a total rental cost for the first year of \$16,519.78

It was noted that annual rent for the remaining years is as follows:

Year 2	(2/1/03-1/31/04)	\$10.50/sq. ft.	X 2,245 sq. ft.	= \$23,572.50
Option Year 1	(2/1/04-1/31/05)	\$11.00/sq. ft.	X 2,245 sq. ft.	= \$24,695.00
Option Year 2	(2/1/05-1/31/06)	\$11.50/sq. ft.	X 2,245 sq. ft.	= \$25,817.50
Option Year 3	(2/1/06-1/31/07)	\$12.00/sq. ft.	X 2,245 sq. ft.	= \$26,940.00

Funding for the remainder of fiscal year 2002 is available in Account No. 013-430-1601-3075 and will be included in the recommended operating budgets for the Department of Technology, Account No. 013-430-1601-3075, for fiscal years 2003 through 2007.

The City Manager recommended that she be authorized to execute a lease agreement between the City of Roanoke and the Greater Roanoke Transit Company for term and rental cost as set forth above in a form to be approved by the City Attorney.

Mr. Bestpitch offered the following resolution:

(#35710-012202) A RESOLUTION authorizing the City Manager to enter into an agreement with the Greater Roanoke Transit Company for the lease of office space at the Campbell Court Transportation Center, for use by the Roanoke City Department of Technology, upon certain terms and conditions.

(For full text of Resolution, see Resolution Book No. 65, page 358.)

Mr. Bestpitch moved the adoption of Resolution No. 35710-012202. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

FLOOD REDUCTION/CONTROL-PURCHASE/SALE OF PROPERTY-PARKS AND RECREATION: The City Manager submitted a communication advising that since 1997, the City of Roanoke has purchased flood-prone homes on over 16 acres of land within 34 land parcels in the Garden City neighborhood; the purchases were made possible through the Hazard Mitigation Grant Program (HMGP), and acquisition was based upon a 75 per cent Federal and 25 per cent local match; and once purchased, the properties were turned over to the Department of Parks and Recreation for future recreational use; another parcel of land located between Garden City Boulevard and Bandy Road, S. E., is now for sale, Official Tax No. 4260518, located between properties currently owned by the City; and upon purchase, the combined property will be used for much-needed athletic fields within southeast Roanoke.

It was further advised that the property owner has agreed to sell the parcel of land for \$12,000.00, which is slightly under the assessed value; Parks and Recreation Department staff have met with the Garden City Civic League and the Garden City Recreation Club to present concept plans for a high-school sized football/soccer field and a youth baseball field; and both groups fully endorse the proposal; while the Hazard Mitigation Grant Program has concluded, full funding of \$12,000.00 is available via City matching funds previously allocated to the Grant Program in Account No. 008-052-9696 (Garden City Property Relocation Program); and purchase is subject to title search on the property and an acceptable environmental site inspection.

The City Manager recommended that Council authorize the purchase of property identified as Official Tax No. 260518.

Mr. Carder offered the following ordinance:

(#35711-012202) AN ORDINANCE authorizing the acquisition of certain flood-prone property located in Garden City from surplus local matching funds remaining after closure of the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Program grant; upon certain terms and conditions; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 359.)

Mr. Carder moved the adoption of Ordinance No. 35711-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

TRAFFIC-BUDGET-PARKS AND RECREATION-STREETS AND ALLEYS: The City Manager submitted a communication advising that over the past two years, several functions performed by the Department of Parks and Recreation have been reassigned to other City departments, in order to allow Parks and Recreation to focus on its primary mission of supporting parks, recreational facilities and programs; responsibility for the weed control program was transferred to Planning and Code Enforcement in the year 2000, and, in early 2001, street sweeping responsibilities were moved to the Streets and Traffic division; and on October 1, 2001, alley maintenance and median and right-of-way mowing were transferred to Streets and Traffic, with 22 positions moved from Parks and Recreation to support the activities.

It was further advised that funds from Parks and Recreation need to be transferred to the Streets and Traffic Department to cover expenses for the remainder of the fiscal year, in the total amount of \$575,641.00, which includes all monies to cover Personal Services and Operating Expenses for median and right-of-way mowing for the remainder of the current fiscal year, with two exceptions: tipping fees to the Roanoke Valley Resource Authority and Motor Fuels & Lubricants; equitable distribution of the two line items will be developed and transferred through a City Manager transfer of funds; and the Office of Management and Budget will address adjustments to Internal Services accounts through a City Manager transfer of funds.

The City Manager recommended that Council approve the transfer of \$575,641.00 from corresponding object accounts (Nos. 001-620-4340 to 001-530-4110) for the fiscal year 2001-02 operating budget.

Mr. Carder offered the following emergency budget ordinance:

(#35712-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 General Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 360.)

Mr. Carder moved the adoption of Ordinance No. 35712-012202. The motion was seconded by Mr. Bestpitch.

Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., expressed concern that funds within the budget of the Parks and Recreation Department have not been used for improvements to Washington Park, and inquired if the transfer of funds as proposed by the City Manager will, in any way, endanger those funds that have been allocated for Washington Park improvements.

The City Manager responded that the transfer of funds in no way affects any monies previously set aside for Washington Park or any other City park, but relates solely to maintenance of medians and other areas that have been assigned to the Streets and Traffic Department.

Ordinance No. 35712-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PURCHASE/SALE OF PROPERTY-FLOOD REDUCTION/CONTROL: The City Manager submitted a communication advising that the Roanoke River Flood Reduction Project was proposed by the U. S. Army Corps of Engineers in 1984 and approved by voter referendum on April 11, 1989; as part of the Local Cooperation Agreement between the City of Roanoke and the Corps of Engineers for design and construction, the City is required to acquire all necessary property rights, which were authorized by Council pursuant to Ordinance Nos. 29733-91189 and 34629-010400; adjustments in the final alignment have created the need for additional property rights not included in previous Council authorizations; and no additional funds will be required for said property rights.

The City Manager recommended that she be authorized to execute the appropriate documents to reserve easements on City-owned property and to acquire additional property rights as necessary for construction of the project, said property rights may be acquired by negotiation or eminent domain and may include fee simple, permanent easements, temporary construction easements, rights-of-way, licenses or permits, etc.

Due to a potential conflict of interest, the Mayor requested that the Vice-Mayor preside over the above referenced item.

Mr. Bestpitch offered the following ordinance:

(#35713-012202) AN ORDINANCE providing for the acquisition of certain property rights needed by the City in connection with the Roanoke River Flood Reduction Project; providing for the City's acquisition of such property by condemnation, under certain circumstances; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 363.)

Mr. Bestpitch moved the adoption of Ordinance No. 35713-012202. The motion was seconded by Mr. Harris and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Hudson, White, and Vice-Mayor Carder-----5.

NAYS: None-----0.

(Mayor Smith abstained from voting.) (Council Member Wyatt was absent.)

CITY CODE-ZONING-ARCHITECTURAL REVIEW BOARD: The City Manager submitted a communication advising that a committee appointed by Council in January, 2001, reviewed and submitted recommendations regarding the restructuring of various City authorities, boards, commissions and committees; many of the recommendations as set forth in a Committee report dated April 2, 2001, have been implemented; the Committee recommended amendment of Section 36.1-640 of the Zoning Ordinance to delete certain requirements for members of the Architectural Review Board ("ARB"), and on September 17, 2001, Council adopted a resolution authorizing the filing of an amendment to the City Code by the City Manager; currently, members of the Architectural Review Board are required to meet certain eligibility requirements as set forth in the Zoning Ordinance, and Section 36.1-640 sets forth the following requirements for members, among other things:

"All members shall have an interest, competence or knowledge in historic preservation. At least one (1) of the members appointed shall be selected from the membership of the city planning commission, at least two (2) members shall be registered architects, and at least one (1) member shall be a person who has a demonstrated knowledge of and interest in the history of the city."

It was further advised that on October 18, 2001, Council held a public hearing to consider the proposed amendment and tabled the matter for further study, recommendation and report; and following further coordination with the City Manager, City Attorney, two members of the Architectural Review Board and one Council representative, the following revised amendment is proposed for further consideration by Council:

“Sec. 36.1-640. Appointment, membership.

There is hereby created an architectural review board consisting of seven (7) members appointed by majority vote of the city council. Initially, one (1) member shall be appointed to serve a term ending October 1, 1980, two (2) for a term ending October 1, 1981, two (2) for a term ending October 1, 1982, and two (2) for a term ending October 1, 1983. The council, at the time of initial appointment of the board, shall designate the terms of the appointees after the expiration of the initial term; and appointment shall be for a four-year term. Any vacancy on the board shall be filled in the same manner as the original appointment, for the unexpired term. Members of the board shall hold no elected public office. ~~All members shall have an interest, competence or knowledge in historic preservation. At least one (1) of the members appointed shall be selected from the membership of the city planning commission, at~~ At least two (2) members, ~~but not more than three (3)~~ shall be registered architects, and at least one (1) member shall be a person who has demonstrated knowledge of and interest in the history of the city.

In making appointments, City Council shall consider the appointee's interest or competence in, or knowledge of, historic preservation and the history of the city.”

The City Manager recommended that Council approve an amendment to Section 36.1-640, Code of the City of Roanoke (1979), as amended, as above set forth.

Mr. Carder offered the following ordinance:

(#35714-012202) AN ORDINANCE amending and reordaining §36.1-640, Appointment, membership, of Division 2, Architectural Review Board, of Article VII, Administration, of Chapter 36.1, Zoning, of the Code of the City of Roanoke (1979), as amended, in order to eliminate certain qualifications for members of the Architectural Review Board, and dispensing with the second reading of this ordinance by title.

(For full text of Ordinance, see Ordinance Book No. 65, page 365.)

Mr. Carder moved the adoption of Ordinance No. 35714-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

LANDMARKS/HISTORIC PRESERVATION: The City Manager submitted a communication advising that a historic survey of the Grandin Village (1300-1500 blocks of Grandin Road and 1700-2000 blocks of Memorial Avenue) is being conducted to determine if the area is eligible for listing on the Virginia Landmarks Register and the National Register of Historic Places, the survey is being conducted by a resident of the neighborhood as a volunteer project, and once an area is surveyed, a "Preliminary Information Form" will be submitted to the Virginia Department of Historic Resources (VDHR), which determines eligibility, an official nomination is made once VDHR determines eligibility, but before a final decision is made, the Virginia Department of Historic Resources will sponsor a public meeting to inform property owners and solicit public comments on the proposed nomination; and designation on the state and national registers provides many benefits, most notably, historic designation makes State and Federal tax incentive programs available, which can offset up to 45 per cent of the cost of rehabilitation.

It was further advised that the Grandin Theatre, which closed in November 2001, is included in the area to be nominated; the Grandin Theatre Foundation plans to rehabilitate the structure and reopen the theater; the City of Roanoke has made a significant financial commitment to the project and the availability of tax credit incentives will enhance the Foundation's ability to successfully complete the project; in addition, historic designation may encourage other property owners to rehabilitate properties in the Grandin Village area and ensure continued viability of the village center; the Vision 2001-2020 Comprehensive Plan supports the survey and nomination of historic districts and recommends that the City of Roanoke undertake a comprehensive inventory of historic properties and areas in the City and consider historic districts, and further recommends that neighborhood and stakeholder input be considered in the inventories, and encourages the City to promote local, State and Federal incentives to encourage rehabilitation of historic districts.

The City Manager recommended that Council adopt a resolution endorsing the nomination of the Grandin Village area for inclusion on the Virginia Landmarks Register and the National Register of Historic Places, and authorize the City Manager to execute documents related to said nomination on behalf of the City.

Mr. Bestpitch offered the following resolution:

(#35715-012202) A RESOLUTION endorsing the inclusion of the Grandin Village as a landmark on the Virginia Landmarks Register and the National Register of Historic Places; and authorizing the City Manager to execute the appropriate documents to include that area on the Virginia Landmarks Register and the National Register of Historic Places.

(For full text of Resolution, see Resolution Book No. 65, page 366.)

Mr. Bestpitch moved the adoption of Resolution No. 35715-012202. The motion was seconded by Mr. Carder.

Council Member Harris called attention to the difference between historic designation and historic district, and advised that many Grandin Road residents/business owners are pleased to be a part of a historic designation, but are not interested in participating in a designated historic district. He inquired if the recommendation before Council is a step toward City staff later recommending that the area be declared a historic district.

Christopher Chittum, City Planner, advised that the intent is to nominate the Grandin Road area for the National Register of Historic Places and the Virginia Landmarks Register, and there are no plans to consider an H-1 or H-2 District. He stated that communications will be forwarded to affected property owners and workshops will be held in an effort to clarify any issues of misunderstanding.

Resolution No. 35715-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

POLICE DEPARTMENT-BUDGET-GRANTS: The City Manager submitted a communication advising that the Virginia Department of Criminal Justice Services (DCJS) provides grant funding for development and improvement of criminal justice records systems; the Criminal Justice Records System Improvement grant provides funds for automation of criminal justice systems, development of technology to improve and enhance services to victims, development of interfaces that facilitate exchange of information and assistance to localities in conversion to Incident Based Reporting (IBR) systems; on December 26, 2001, DCJS awarded the City of Roanoke Police Department with \$165,400.00 (\$41,350.00 of which must be a cash match from the City) to automate IBR Field Reporting and data entry, thereby insuring quality current data availability to officers and investigators; and the required City cash match of \$41,350.00 is available in Department of Technology, Account No. 013-430-9866-9003.

The City Manager recommended that Council accept the Criminal Justice Records System Improvement Grant, in the amount of \$165,400.00, and authorize the City Manager to execute appropriate grant agreements; appropriate \$124,050.00 from the Criminal Justice Record System Improvement Program and transfer \$41,350.00 from the Department of Technology Contingency Account, to an account to be established by the Director of Finance in the Grant Fund.

Mr. Bestpitch offered the following emergency budget ordinance:

(#35716-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Department of Technology and Grant Funds Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 367.)

Mr. Bestpitch moved the adoption of Ordinance No. 35716-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Bestpitch offered the following resolution:

(#35717-012202) A RESOLUTION authorizing the acceptance of a Criminal Justice Records System Improvements Grant, Grant No. 02-A3869CR01, made to the City of Roanoke by the Commonwealth of Virginia Department of Criminal Justice Services and authorizing the execution by the City Manager of the conditions of the grant and other grant documents.

(For full text of Resolution, see Resolution Book No. 65, page 369.)

Mr. Bestpitch moved the adoption of Resolution No. 35717-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

SEWERS AND STORM DRAINS-BUDGET-EQUIPMENT-STREETS AND ALLEYS:

The City Manager submitted a communication advising that the project for improvements and signalization at Airport Road/Municipal Road/Towne Square Boulevard proposes improvement and signalization of the intersection of Municipal Road and Airport Road, as well as Airport Road and Towne Square Boulevard, with the installation of a major storm drain beneath Airport Road to be included; both the signal project and the proposed storm drain project support the continuing economic development of the area; traffic signal and roadway improvements will result in increased traffic safety and efficiency of Airport Road and its intersections with Municipal Road and Towne Square Boulevard; and the proposed storm drain is part of the Innotech Expansion capital improvement project, which will provide a regional storm water management facility for undeveloped properties.

The City Manager recommended that Council accept the bid of Aaron J. Conner, General Contractor, Inc., in the amount of \$997,261.40, with 150 consecutive calendar days of contract time, and reject all other bids received by the City; transfer \$54,258.00 from CMERP Appropriation to Building Reserve, and \$131,068.00 from Innotech Expansion, Account No. 008-052-9627, to Airport Road Signals, Account No. 008-052-9577; and appropriate \$45,542.00 from Capital Projects Fund fund balance, \$375,200.00 from Colonial Avenue Property Sale, \$225,500.00 from 1999 Bonds for Economic Development, Account No. 008-052-9709, and \$134,552.00 from 1999 Bonds for Storm Drains, Account No. 008-052-9709, to Airport Road Signals, Account No. 008-052-9577.

Mr. Carder offered the following emergency budget ordinance:

(#35718-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Water and Capital Projects Funds Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 370.)

Mr. Carder moved the adoption of Ordinance No. 35718-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Bestpitch offered the following emergency ordinance:

(#35719-012202) AN ORDINANCE accepting the bid of Aaron J. Conner, General Contractor, Inc., for improvements to and signalization of two intersections on Airport Road, Municipal Road and Towne Square Boulevard, and installation of a major storm drain in the same area, upon certain terms and conditions and awarding a contract therefor; authorizing the proper City officials to execute the requisite contract for such work; rejecting all other bids made to the City for the work; and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 372.)

Mr. Bestpitch moved the adoption of Ordinance No. 35719-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

SIDEWALK/CURB AND GUTTER-PARKS AND RECREATION-PUBLIC WORKS-LIBRARIES: The City Manager submitted a communication advising that specifications were developed and an Invitation for Bid were sent to 23 providers of custodial/janitorial services for custodial services at the Main Library and branches, Parks and Recreation buildings and Market Square Walkway, in accordance with Chapter 23.1 Code of the City of Roanoke (1979), as amended; whereupon, the City Manager recommended that Council accept the bids of Alabama Cleaning Service & Supply Co., Inc. d/b/a Southern Management Co., Renu, Inc., and C & C Franchising, Inc. d/b/a Jani-King of Richmond for a period of three years, with an option to renew for two additional one year periods, said contracts be approved as to form by the City Attorney; and that all other bids received by the City be rejected.

Mr. Carder offered the following resolution:

(#35720-012202) A RESOLUTION accepting certain bids made to the City for providing custodial/janitorial services at the Main Library and branches, Parks and Recreation buildings, and the Market Square Walkway; authorizing the proper City officials to execute the necessary contracts for the work; and rejecting all other bids made to the City.

(For full text of Resolution, see Resolution Book No. 65, page 374.)

Mr. Carder moved the adoption of Resolution No. 35720-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

CMERP-BUDGET-REFUSE COLLECTION-EQUIPMENT: The City Manager submitted a communication advising that the Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to replace one automated compaction truck for use by Solid Waste Management; a Request for Proposals will be issued in the near future for the 2002 Capital Equipment Lease; plans for the lease are consistent with capital projects outlined in the City's Capital Maintenance and Equipment Replacement Program (CMERP) as adopted by Council on September 4, 2001, which includes a CMERP recommendation of \$1,293,500.00 of vehicular equipment earmarked to be financed from lease proceeds; another \$450,000.00 in lease financing is recommended to purchase personal computers; and the entire lease amount is recommended to be \$2,145,250.00, which includes the above items, plus an allowance for other equipment to be recommended for lease financing upon award of the lease to the bidder providing the lowest interest rate.

The City Manager recommended that Council appropriate \$136,493.00 of capital lease proceeds in advance of issuance and adopt a resolution declaring the City's intent to reimburse itself from the proceeds of the capital lease upon issuance, with the maximum amount anticipated to be reimbursed related to purchase of an automated compaction truck being \$136,493.00, and the maximum amount of lease proceeds anticipated to be issued for all equipment under the capital lease is \$2,145,250.00; and further recommending acceptance of the bids of Truck Enterprises Volvo, Inc., at a total cost of \$82,993.00, for a cab/chassis, and the bid of Mid-State Equipment Co., Inc., at a total cost of \$53,500.00, for an automated compaction body; and reject all other bids received by the City.

Mr. Carder offered the following emergency budget ordinance:

(#35721-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Fleet Management Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 375.)

Mr. Carder moved the adoption of Ordinance No. 35721-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Bestpitch offered the following resolution:

(#35722-012202) A RESOLUTION accepting certain bids for the purchase of a cab/chassis and automated compaction body, upon certain terms and conditions, and rejecting all other bids made for such equipment.

(For full text of Resolution, see Resolution Book No. 65, page 376.)

Mr. Bestpitch moved the adoption of Resolution No. 35722-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Carder offered the following resolution:

(#35723-012202) A RESOLUTION declaring the City's intent to reimburse itself from the proceeds advanced pursuant to a tax-exempt equipment lease purchase agreement for certain moneys to be appropriated by the City for expenditures in connection with the purchase of equipment for the City; and providing for an effective date.

(For full text of Resolution, see Resolution Book No. 65, page 377.)

Mr. Carder moved the adoption of Resolution No. 35723-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

CMERP-BUDGET-REFUSE COLLECTION-EQUIPMENT: The City Manager submitted a communication advising that the Capital Maintenance and Equipment Replacement Program (CMERP) has identified the need to replace three refuse rear loading bodies and three refuse cab chassis for Solid Waste Management; it is proposed to issue a Request for Proposals in the near future for the 2002 Capital Equipment Lease; plans for the lease are consistent with capital projects outlined in the City's Capital Maintenance and Equipment Replacement Program (CMERP) as adopted by Council on September 4, 2001; included in the CMERP recommendation was \$1,293,500.00 of vehicular equipment earmarked to be financed from lease proceeds; another \$450,000.00 in lease financing is recommended to purchase personal computers which was done in the prior fiscal year; and the entire recommended lease amount is \$2,145,250.00, which includes the above referenced items, plus an allowance for other equipment to be recommended for lease financing upon award of the lease to the bidder providing the lowest interest rate.

The City Manager recommended that Council appropriate \$427,530.00 of capital lease proceeds in advance of issuance and adopt a resolution declaring the City's intent to reimburse itself from the proceeds of the capital lease upon issuance, the maximum amount anticipated to be reimbursed regarding purchase of refuse rear loading bodies and cab/chassis is \$427,530.00, and the maximum amount of lease proceeds anticipated to be issued for all equipment under the capital lease is \$2,145,250.00; and accept the bids of Bilthuis & Associates, Inc., LLC, at a total cost of \$112,869.00 for three refuse rear loading bodies, and Cavalier Equipment Corporation, at a total cost of \$314,661.00, for three refuse cab/chassis; and reject all other bids received by the City.

Mr. Bestpitch offered the following emergency budget ordinance:

(#35724-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Fleet Management Fund Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 378.)

Mr. Bestpitch moved the adoption of Ordinance No. 35724-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Mr. Carder offered the following resolution:

(#35725-012202) A RESOLUTION accepting certain bids for the purchase of refuse cab/chassis and refuse rear loading bodies, upon certain terms and conditions, and rejecting all other bids made for such equipment.

(For full text of Resolution, see Resolution Book No. 65, page 379.)

Mr. Carder moved the adoption of Resolution No. 35725-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

CITY CLERK:

SCHOOLS: A report of the City Clerk advising that pursuant to Chapter 9, Education, Code of the City of Roanoke (1979), as amended, establishing a procedure for the election of School Trustees, the three-year terms of office of Charles W. Day and Brian J. Wishneff as Trustees of the Roanoke City School Board will expire on June 30, 2002; and Mr. Day is ineligible to serve another term inasmuch as he has served three consecutive three year terms of office.

It was further advised that pursuant to Section 9-16, of the City Code, on or before February 15 of each year, Council shall announce its intention to elect Trustees of the Roanoke City School Board for terms commencing July 1 through: (1) public announcement of such intention at two consecutive regular sessions of the Council and (2) advertisement of such intention in a newspaper of general circulation in the City twice a week for two consecutive weeks; Section 9-17 of the City Code provides that applications must be filed in the City Clerk's Office by March 10 of each year, however, since March 10, 2002, falls on Sunday and City offices will be closed, the deadline for receipt of applications will be Friday, March 8 at 5:00 p.m; application forms will be available in the City Clerk's Office and may be obtained between the hours of 8:00 a.m., and 5:00 p.m., Monday through Friday; and information describing the duties and responsibilities of School Trustees will also be available.

Without objection by Council, the Mayor advised that the report would be received and filed.

REPORTS OF COMMITTEES:

BUDGET-SCHOOLS: A communication from the Roanoke City School Board requesting appropriation of funds to the following school accounts, was before Council.

\$57,700.00 for the Technology Literacy Challenge Grant to provide individual competencies and training in instructional technology to teachers in grades K-2, in order to improve the academic and technological achievement of the district’s primary students, which continuing grant program will be 100 per cent reimbursed by Federal funds.

\$110,706.00 for the Flow Through program, to provide aid for the education and guidance of handicapped students, which continuing program will be 100 per cent reimbursed by Federal funds.

\$42,919.00 to provide for purchase of capital equipment at Fairview Elementary School, which funding will be provided from VPSA Bonds approved for the project.

\$59,401.00 to provide for purchase of capital equipment at Fishburn Park Elementary School, which funding will be provided from VPSA Bonds approved for the project.

A report of the Director of Finance recommending that Council concur in the request of the School Board, was also before the body.

Mr. Bestpitch offered the following emergency budget ordinance:

(#35726-012202) AN ORDINANCE to amend and reordain certain sections of the 2001-2002 School and School Capital Projects Funds Appropriations, and providing for an emergency.

(For full text of Ordinance, see Ordinance Book No. 65, page 380.)

Mr. Bestpitch moved the adoption of Ordinance No. 35726-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

BUILDINGS/BUILDING DEPARTMENT-PARKS AND RECREATION-SCHOOLS:

A report of the City Planning Commission advising that on October 18, 2001, the Planning Commission considered the Comprehensive Development plan for the Roanoke Academy of Mathematics and Science at 1122 19th Street, N. W., and approved the plan; the Board of Zoning Appeals granted a special exception permit for the school, finding that the proposed construction furthered the intent of the Comprehensive Plan, and complied with standards for a special exception permit as set forth in the City's Zoning Ordinance; on December 20, 2001, the City Planning Commission held a public hearing to consider the project with respect to its compliance with the Comprehensive Plan, at which time staff recommended that the public facility was in accord with the Vision 2001-2020 Comprehensive Plan and noted that at least three acres of park land used by the proposed facility was to be replaced by the City (as required by the Federal Government since JFK Park had been acquired with Federal monies) and no decision has been made by the City regarding disposition of the existing school facility.

It was further advised that in December, the School Board adopted a resolution notifying the City that the existing building would no longer be used as a school and would be available for other purposes after the new facility is completed; City Planning Commission members discussed disposition of the school and recommended that the City carefully consider the park replacement matter, as well as disposition of the facility, to ensure that the neighborhood is informed and that the City does not incur unnecessary or additional costs for demolition or repairs to the existing building; and Vision 2001-2020 notes that a new school is to be constructed in the Melrose Rugby neighborhood.

The City Planning Commission recommended that Council find that the proposed school facility is in accord with Vision 2001-2020, the Comprehensive Plan for the City of Roanoke. It was advised that the proposed facility is noted in the Comprehensive Plan, and the facility's character and features are in keeping with the recommended policies and design principles for development.

Mr. Hudson offered the following resolution:

(#35727-012202) A RESOLUTION finding that the proposed location of the Roanoke Academy of Math and Science at 1122 19th Street, N. W., is substantially in accord with Vision 2001-2020, the City's Comprehensive Plan.

(For full text of Resolution, see Resolution Book No. 65, page 383.)

Mr. Hudson moved the adoption of Resolution No. 35727-012202. The motion was seconded by Mr. White and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

Dr. E. Wayne Harris, Superintendent, Roanoke City Public Schools, advised that at the December 2001 School Board meeting, the Board approved a resolution regarding the Roanoke Academy of Mathematics and Science (RAMS), and requested that Council dedicate 8.5 acres of land at 19th Street and Andrews Road, a portion of which is currently known as Kennedy Park, for school use on or about April 2002. He stated that in November 2000, the School Board approved a recommendation to construct a new RAMS on the Kennedy Park site, rather than renovating its current location, based upon the rationale that a new school facility will avoid moving 350 students, given the time involved to construct a new building over a period of approximately two years, and will enable construction of a modern state-of-the-art facility, since the existing facility was constructed as a multi-level junior high school.

Dr. Harris stated that the cost of the project is \$10.2 million, project funding includes \$1 million from the 1999 capital bond issue and the balance of \$9.12 million would be equally shared by the City and the School Board, with \$1.3 million in Qualified Zone Academy Bonds (QZAB) which have been secured for equipment and technology. He noted that included in the cost of the facility is \$500,000.00 for demolition of the current RAMS building, and if approved by Council, the School Board would turn the land over to the City where the current RAMS structure is located, and the City would determine future use of the facility. Due to certain restrictions imposed by the Federal Government when the area was turned into park land and given to the City, he advised that the School Board has worked in conjunction with the City Attorney's Office to take the necessary steps to have the property turned over to the City in order for the City to dedicate the property for school purposes, and they are in the final stages of discussion with the Department of the Interior with regard to green way property and certain other environmental issues.

Dr. Harris advised that four community meetings have been held with staff and citizens to present plans and to receive input, with only one major concern having been expressed by two citizens regarding a drainage issue in an area located off of Kennedy Park along 19th Street at its intersection with Andrews Road, which concern has been discussed with the appropriate City department. He stated that three citizens requested that the old facility at the corner of 19th Street and Carroll Avenue be retained because of the value of the building to the community; and other discussions addressed the need to use the building as a full use community facility. Therefore, he noted that the size of the gymnasium in the new facility has been increased to a full school gym with wooden floor and electric bleachers to

encourage community use, along with an expanded library media center, enhanced technology that would be easily accessible by the community at night and on weekends, hours of operation of the community would be expanded, and the cafeteria would be expanded to include a stage; and an additional \$750,000.00 has been included in the City's Capital Plan to provide for a community use facility.

There was discussion with regard to whether demolition of the current RAMS facility has been decided; whereupon, the City Manager advised that the budget was developed with the expectation that the building would be demolished and returned to the City as park land, but not necessarily acre for acre since construction of a single story school requires more land than a high school. She stated that it is believed that the proposed additional improvements to the new school more than offset any loss that there might be to the community in demolishing the current RAMS building.

Dr. Harris clarified that the School Board has recommended to the City Manager that the current RAMS building be demolished in view of its current condition.

Question was raised as to how much space is currently leased for various programs by the school system; whereupon, Dr. Harris advised that the School Board leases approximately 28,000 square feet of space in the former Celebration Station building for the Noel C. Taylor Learning Academy and Maternal and Infant Care Program, space is leased on Church Avenue for CITY School at \$1.00 per year, and space is also leased at the Higher Education Center for the Blue Ridge Academy of Technology.

There was discussion as to whether the present RAMS building could serve as the location for the Noel C. Taylor Learning Academy; whereupon, Dr. Harris advised that the School Board chose to construct a new facility in lieu of renovating the current RAMS building due to costs associated with bringing the building up to acceptable standards in regard to heating, lighting and electrical amenities. He stated that there could also be major asbestos removal costs, given the age of the structure.

The Mayor inquired as to current utility costs incurred at the Roanoke Academy for Mathematics and Science; whereupon, the Superintendent advised that the information would be provided.

Mr. Harris offered the following resolution:

(#35728-012202) A RESOLUTION authorizing the Roanoke City School Board to use approximately 8.5 acres of land on the corner of 19th Street and Andrews Road for school use for the new Roanoke Academy of Mathematics and Science.

(For full text of Resolution, see Resolution Book No. 65, page 384.)

Mr. Harris moved the adoption of Resolution No. 35728-012202. The motion was seconded by Mr. White.

Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., inquired about possible re-use of the present RAMS building when the new school facility is constructed. She advised that it is distressing to hear that the City has already decided to demolish the building, despite the fact that the area around the structure can be used for park purposes, with an accessible green way located in close proximity. She called attention to other structures that have been rehabilitated and reused, and advised that historic preservation, rehabilitation and reuse should be advocated before a decision is made to demolish the building. She suggested that the School Board retain the RAMS building and recommend a reconstructed reuse that would benefit the entire community, and specifically the black community. She stated that many structures in the black community have been destroyed, whereas, numerous buildings in other parts of the community have been retained; therefore, she requested that the RAMS facility be retained as an important symbol of Roanoke's history for all citizens to enjoy.

Following further discussion, the City Manager advised that she has spoken with the Members of Council regarding the matter over a period of months, and her position has been that additional funds should be allocated to a new elementary school; therefore, it was her recommendation that Council appropriate an additional \$750,000.00 for an improved elementary school, with the understanding that the current RAMS building would be demolished, and \$500,000.00 was included for that purpose. She explained that the plan, as presented to the community, was that the current RAMS building would be demolished and the land would be returned to some form of park use; however, if Council chooses to take a different course of action, such action should be shared with the community.

Resolution No. 35728-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

PARKS AND RECREATION-NEIGHBORHOOD ORGANIZATIONS: A report of the City Planning Commission advising that on October 17, 2001, the Acting Director of Parks and Recreation advised that the Wasena Neighborhood Forum had requested that Oak Park be renamed Triangle Park; Wasena residents have referred to the park as "Triangle" for years because of its shape; and on November 15, 2001, the Ordinance and Names Committee of the City Planning Commission recommended changing the name from Oak Park to Triangle Park.

The City Planning Commission recommended that Oak Park be renamed to Triangle Park.

Mr. Bestpitch offered the following resolution:

(#35729-012202) A RESOLUTION renaming Oak Park, located in the Wasena Neighborhood, to Triangle Park.

(For full text of Resolution, see Resolution Book No. 65, page 385.)

Mr. Bestpitch moved the adoption of Resolution No. 35729-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

UNFINISHED BUSINESS: None.

INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

PURCHASE/SALE OF PROPERTY-DONATIONS/CONTRIBUTIONS-ARMORY/STADIUM-ROANOKE CIVIC CENTER: Ordinance No. 35691, accepting the donation of a parcel of land described as Official Tax No. 3070318 from Calvin W. and Mary C. Powers and Theodore J. and Judy P. Sutton, to be used as a site for a multipurpose stadium/amphitheater facility, having previously been before the Council for its first reading on Monday, December 17, 2001, read and adopted on its first reading and laid over, was again before the body, Mr. Bestpitch offering the following for its second reading and final adoption:

(#35691-012202) AN ORDINANCE authorizing the City Manager's acceptance of a donation to the City of Roanoke of a parcel of land identified as Official Tax No. 3070318, and expressing appreciation to Calvin W. and Mary C. Powers and Theodore J. and Judy P. Sutton for the donation.

(For full text of Ordinance, see Ordinance Book No. 65, page 354.)

Mr. Bestpitch moved the adoption of Ordinance No. 35691-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

CITY CODE-BUILDINGS/BUILDING DEPARTMENT: Council having instructed the City Attorney to prepare a measure discontinuing the Property Maintenance Code Board of Appeals, inasmuch as requirements applicable to the Building Code Board of Appeals also apply to the Property Maintenance Code Board of Appeals, Mr. Carder offered the following ordinance:

(#35730-012202) AN ORDINANCE amending and reordaining §7-7, Building code board of appeals created; composition, eliminating the exception of appeals pursuant to the BOCA National Property Maintenance Code from the jurisdiction of the building code board of appeals, and repealing §7-8, Property maintenance code board of appeals; created; composition, Article II, Building Code, Chapter 7, Building Regulations, of the Code of the City of Roanoke (1979), as amended; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 386.)

Mr. Carder moved the adoption of Ordinance No. 35730-012202. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt was absent.)

MOTIONS AND MISCELLANEOUS BUSINESS:

INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:

TRAFFIC-PARKS AND RECREATION-LEGISLATION: Council Member Harris called attention to legislation introduced (House Bill 460) by Delegate Morgan Griffith at the 2002 Session of the Virginia General Assembly which would limit the use of 15 passenger vans for the transportation of youth.

Following discussion of the matter, Mr. Harris moved that Council go on record in support of the spirit and intent of House Bill 460, and that the City Attorney be requested to communicate the City's support to the City's legislative liaison, Thomas A. Dick. The motion was seconded by Mr. Hudson and adopted.

Council Member Harris requested that the City Manager report to Council on the City of Roanoke's use of 15 passenger vans for transportation purposes.

FIRE DEPARTMENT: Council Member Hudson requested that the City Manager provide information on costs incurred, or to be incurred, with regard to providing state-of-the-art equipment for the City's proposed new fire stations.

OATHS OF OFFICE-COMMITTEES-POLICE DEPARTMENT-TOWING CONTRACT: The Mayor advised that there is a vacancy on the Towing Advisory Board created by the resignation of Sergeant C. A. Karr, and called for nominations to fill the vacancy.

Mr. Carder placed in nomination the name of Officer Harold F. Wallick.

There being no further nominations, Officer Harold F. Wallick was appointed as a member of the Towing Advisory Board, to fill the unexpired term of Sergeant C. A. Karr, resigned, ending June 30, 2003, by the following vote:

FOR OFFICER WALLICK: Council Members Bestpitch, Harris, Carder, Hudson, and Mayor Smith-----5.

(Council Member Wyatt was absent.) (Council Member White was out of the Council Chamber when the vote was recorded.)

Mr. Carder moved that the City residency requirement be waived for Officer Wallick. The motion was seconded by Mr. Bestpitch and adopted.

CITY MANAGER COMMENTS:

SIDEWALK/CURB AND GUTTER-CITY PROPERTY-SNOW REMOVAL: The City Manager commended City staff on snow removal efforts on Saturday, January 19, 2002. When there is a snow event, she advised that it is the responsibility of the property owner to clear the sidewalk in front of the residence as soon as possible following the snow, and requested the cooperation of Roanoke's citizens.

At this point, the Mayor advised that RVTV Channel 3 coverage of the City Council meeting would conclude.

HEARING OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard; it is a time for informal dialogue between citizens and Council Members, and matters requiring referral to the City Manager will be referred for response, report and recommendation to Council.

There were no requests by citizens to speak.

At 4:45 p.m., the Mayor declared the meeting in recess until 7:00 p.m., in the City Council Chamber.

On Tuesday, January 22, 2002, at 7:00 p.m., the Roanoke City Council reconvened in regular session in the City Council Chamber, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with the following Council Members in attendance, Mayor Smith presiding.

PRESENT: Council Members William D. Bestpitch, C. Nelson Harris, William H. Carder, Linda F. Wyatt, W. Alvin Hudson, Jr., William White, Sr., and Mayor Ralph K. Smith-----7.

ABSENT: None-----0.

OFFICERS PRESENT: Darlene L. Burcham, City Manager; William M. Hackworth, City Attorney; James D. Grisso, Director of Finance; and Mary F. Parker, City Clerk.

The reconvened meeting was opened with a prayer by Council Member William D. Bestpitch.

The Pledge of Allegiance to the Flag of the United States of America was led by Scout Troop #5.

PUBLIC HEARINGS:

NEWSPAPERS-LEASES-AIR RIGHTS: Pursuant to notice of advertisement for bids for lease of air rights and easement for support columns located in the City of Roanoke over a portion of Second Street, S. W., which bids were to be received in the City Clerk's Office until 4:30 p.m., on Tuesday, January 22, 2002, and to be held, unopened, by the City Clerk until 7:00 p.m., at which time all bids would be publicly opened and read before the Council, the matter was before the body.

The Mayor inquired if there were any questions with regard to the opening of the bids. There being no questions, he instructed the City Clerk to proceed with the opening of the bids; whereupon, the City Clerk advised that only one bid was received prior to the deadline for receipt of bids, from the Times World Corporation, in the amount of \$8,500.00, for a term commencing January 17, 2002 and ending January 17, 2062.

Without objection by Council, the Mayor advised that the bid of the Times World Corporation would be held in abeyance pending the next item on the agenda which is a public hearing on the proposal of the City of Roanoke to grant, by ordinance, additional air rights, and an easement for support columns located in the City of Roanoke over a portion of Second Street, S. W., for a term beginning as soon as all legal requirements have been met and ending on January 22, 2062, to provide sufficient area and space for a crosswalk in connection with expansion of the facilities of the Times-World Corporation.

Legal advertisement of the public hearing was published in The Roanoke Times on Tuesday, January 8, 2002 and Tuesday, January 15, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

The City Manager submitted a communication advising that the Times-World Corporation, a subsidiary of Landmark Communications, Inc., (the Times) has been publishing newspapers from its present location in downtown Roanoke since 1914; a new production facility will be constructed on property across Second Street; a crosswalk above Second Street between Campbell Avenue and Salem Avenue between the existing building and the proposed expansion is needed to provide efficient access to the new production facility; the Roanoke Times has requested a lease of air rights, together with an easement for support columns (including the right to construct, maintain, repair, replace and remove) within the right-of-way of Second Street, S. W., for the structure to be constructed within the requested air rights to be leased for a term of 60 years, which is the limit allowed by the Constitution of Virginia; the bid for license payment is recommended to be a one-time fee of not less than \$8,500.00, which value was established by applying 50 per cent of the value per square foot of surrounding properties to the 1,312.5 square foot footprint of the area to be leased.

It was further advised that the crosswalk will be one level, located within the defined airspace above Second Street, a minimum of 18 feet above the street and extending upward for a distance of approximately 24 feet; potential lease of air space and easement for columns of support for the crosswalk must be advertised and the successful bidder is required to reimburse the City for the cost of advertising a public hearing; City staff recommends authorization of the lease of air rights and easement for the structure, including a provision for removal of the

structure should the use terminate, if the structure is allowed to deteriorate unreasonably, or is damaged to the point that its owners do not wish to repair it; the successful bidder will be required to obtain a performance bond naming the City of Roanoke as obligee or insured party in the event the lessee does not demolish or remove the structure as required in the lease; initial bond amount shall be \$250,000.00, to be reviewed every five years and adjusted as necessary by mutual agreement of the parties; the successful bidder shall also be responsible for utilities, maintenance and lighting of the structure, and installation and maintenance of any and all lighting which may be required under the structure or on the structure in order to provide adequate lighting for that portion of the street which would pass under the structure; and indemnification and general liability insurance, bodily injury, and property damage liability insurance coverage, with the City named as additional insured, shall be provided by the successful bidder.

The City Manager recommended, following the public hearing and opening of bids, that Council authorize execution of a lease for a term of 60 years for said air rights and easement for support columns, to allow construction of a crosswalk 18 feet above Second Street, S. W., and extending upward for a distance of approximately 24 feet between Campbell and Salem Avenues, S. W., for a one time consideration of not less than \$8,500.00, the successful bidder to be responsible for preparing all appropriate legal documents, in a form to be approved by the City Attorney, including provision for a performance bond to assure demolition of the structure, if necessary, and authorize award of such lease and easement to the successful bidder, with the City reserving the right to reject all bids.

Mr. Bestpitch offered the following ordinance:

(#35731-012202) AN ORDINANCE authorizing a lease between the City of Roanoke and the Times World Corporation, for the lease of certain airspace over Second Street, S. W., to provide sufficient area and space for the construction of a crosswalk in connection with the expansion of the facilities of the Roanoke Times, and an easement for the location within the right-of-way of Second Street of support columns for the crosswalk to be constructed, for a term of sixty (60) years; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 387.)

Mr. Bestpitch moved the adoption of Ordinance No. 35731-012202. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Ordinance No. 35731-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

STREETS AND ALLEYS: Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Tuesday, January 22, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the request of Timothy Sarver to permanently vacate, discontinue and close that certain alleyway running in an easterly direction from 27th Street, N. W., for a distance of approximately 53 feet, more or less, and lying between parcels of land bearing Official Tax Nos. 2410401 and 2410414, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Friday, January 4, 2002 and Friday, January 11, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

A report of the City Planning Commission advising that the alley proposed for closure is a paper alley that has not been developed; and the petitioner owns both parcels of land adjoining the alley and wishes to vacate the alley to allow for expansion of his business, Sarver Hydraulics, was before Council.

The City Planning Commission recommended approval of the request, subject to certain conditions.

Mr. Bestpitch offered the following ordinance:

(#35732-012202) AN ORDINANCE permanently vacating, discontinuing and closing certain public right-of-way in the City of Roanoke, Virginia, as more particularly described hereinafter; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 389.)

Mr. Bestpitch moved the adoption of Ordinance No. 35732-012202. The motion was seconded by Mr. Harris.

Timothy Sarver, petitioner, appeared before Council in support of his request.

The Mayor inquired if there were persons present who would like to address Council with regard to the matter. There being none, Ordinance No. 35732-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

GREENWAY SYSTEM-TEA-21-ROANOKE PASSENGER STATION RENOVATION PROJECT: Pursuant to instructions by Council, the City Clerk having advertised a public hearing for Tuesday, January 22, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider previously received applications for Federal funds made available through the Transportation Equity Act for the 21st Century for transportation enhancement projects in Fiscal Year 2002-03, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Sunday, January 6, 2002 and Sunday, January 13, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

A communication from the City Manager advising that the Transportation Equity Act for the 21st Century (TEA-21) was signed into Federal law in June 1998, which action reauthorized the Federal surface transportation programs for six years, from fiscal year 1998 to 2003, replacing the Intermodal Surface Transportation Efficiency Act (ISTEA); the law provides \$215 billion in spending authority for highways and transit, including \$3 billion for transportation enhancement projects; TEA-21 requires State departments for transportation to set aside ten per cent of their Surface Transportation Program (STP) allocation each year for transportation enhancements, which includes activities such as facilities for pedestrians and bicyclists (such as greenways) and rehabilitation of historic transportation buildings; and the Virginia Department of Transportation (VDOT) held a public meeting regarding the TEA-21 enhancement program on November 7, 2001, was before Council.

It was further advised that any group or individual may initiate enhancement projects; however, City Council and the Metropolitan Planning Organization must endorse the applications prior to submittal to VDOT by the applicant on or before January 31, 2002; two enhancement project applications have been received; i.e.: Roanoke River Greenway and Roanoke Passenger Station Renovation and O. Winston Link Museum; and the City Planning Commission received the requests on December 20, 2001, and submitted a recommendation to Council under separate cover.

The City Manager recommended that Council endorse, by separate resolution, project applications submitted by the City of Roanoke for the Roanoke River Greenway and Western Virginia Foundation for the Arts and Sciences for the Roanoke Passenger Station and O. Winston Link Museum, and agree to pay the respective percentages of the total cost for each project; if the City elects to cancel the project, the City would reimburse VDOT for the total amount of costs associated with any work completed on either project through the date of cancellation notice. The City Manager further recommended that she be authorized to execute, on behalf of the City, any City/State Agreements for project administration, subject to approval of the project applications by VDOT, and that she be authorized to execute, on behalf of the City, a legally binding agreement with the Western Virginia Foundation for the Arts and Sciences (WVFAS), subject to approval of the application by VDOT, requiring the WVFAS to be fully responsible for its matching funds, as well as all other obligations undertaken by the City by virtue of the City/State Agreement.

Mr. White offered the following resolution:

(#35733-012202) A RESOLUTION requesting that the Commonwealth Transportation Board establish an enhancement project for the Roanoke River Greenway.

(For full text of Resolution, see Resolution Book No. 65, page 392.)

Mr. White moved the adoption of Resolution No. 35733-012202. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Resolution No. 35733-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

Mr. White offered the following resolution:

(#35734-012202) A RESOLUTION requesting that the Commonwealth Transportation Board establish an enhancement project for Roanoke Passenger Station Renovation and O. Winston Link Museum.

(For full text of Resolution, see Resolution Book No. 65, page 393.)

Mr. White moved the adoption of Resolution No. 35734-012202. The motion was seconded by Mr. Carder and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

BUILDINGS/BUILDING DEPARTMENT-CITY PROPERTY-LEASES-COMMONWEALTH OF VIRGINIA BUILDING: Pursuant to instructions by Council, the City Clerk having advertised a public hearing for Tuesday, January 22, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a proposal to extend the lease of a portion of City-owned property, known as the Commonwealth Building, located at 210 Church Avenue, S. W., to the United States Federal Government, General Services Administration, for a period of one year, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Sunday, January 13, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

A communication from the City Manager advising that the General Services Administration (GSA) leases the second floor of the Commonwealth Building for use of the Federal Bankruptcy Court and affiliated offices, which lease will expire on January 31, 2002; the GSA is interested in continuing the lease, however, time constraints and requirements mandated by Federal guidelines make it impossible to execute a new lease by February 1, 2002, and for this reason, the GSA requests that the City extend the current lease for one year; currently, the GSA leases twelve, 413 square feet, including the entire second floor and one office on the first floor; current lease rate is \$6.50 per square foot, plus \$3.93 per square foot for operating costs, with annual rent totaling \$129,549.60; and the renewal of the lease involves the same square footage and base rate per square foot, with the rate for operating cost to increase according to the Consumer Price Index for 1982 – 1984 = 100, as a condition of the current lease, was before Council.

The City Manager recommended, following the public hearing, that she be authorized to offer and execute an extension of the existing lease between the City of Roanoke and the General Services Administration, for a one year term to allow sufficient time for the GSA and the City to negotiate terms and conditions for a new lease agreement, commencing February 1, 2002, and ending January 31, 2003, with a new lease agreement between the City and the GSA to be executed at the end of the renewal.

Mr. Hudson offered the following ordinance:

(#35735-012202) AN ORDINANCE authorizing the extension of an existing lease between the City of Roanoke and the General Services Administration of the United States of America for the lease of certain space in the Commonwealth Building, located at 210 Church Avenue, S. W., for a period of one year, authorizing the City Manager to execute the requisite lease extension agreement, and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 394.)

Mr. Hudson moved the adoption of Ordinance No. 35735-012202. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Resolution No. 35735-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

PURCHASE/SALE OF PROPERTY-BONDS/BOND ISSUES-ARMORY/STADIUM:
Pursuant to action by the Council, the City Clerk having advertised a public hearing for Tuesday, January 22, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on the proposed adoption of a resolution authorizing the City to contract a debt and to issue general obligation public improvement bonds of the City, in the principle amount of \$830,000.00, for the purpose of providing funds to pay a portion of the costs of a public improvement project of and for the City, consisting of acquisition, construction and equipping of a new Stadium/Amphitheater, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Tuesday, January 8, 2002, and Tuesday, January 15, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

The Director of Finance submitted a written report advising that Council authorized the issuance of \$56,245,000.00 of General Obligation Bonds to fund the five year Capital Improvement Program, including \$16,200,000.00 for the Stadium/Amphitheater and \$3,000,000.00 for improvements to the Civic Center; Council was advised on November 5, 2001, that the City’s bond attorney had issued an opinion that the bonds for the South Jefferson Redevelopment Area and the Civic Center met the Internal Revenue Service private activity tests and would be issued as taxable bonds; the City recently received authority from the State of Virginia to

issue \$12,000,000.00 of tax exempt Qualified Redevelopment Bonds (QRB's) to finance the South Jefferson project, which will save the City at least \$2,000,000.00 in interest payments over the life of the bonds; in addition to applying for and receiving the QRB's, a strategy has been developed to finance Civic Center improvements without having to issue taxable bonds; it is allowable, within Internal Revenue Service guidelines, to spend a given percentage of the total amount of the bonds on activities that would potentially benefit private enterprise; the allowable amount relative to the 2002 bond issue totals \$2,170,000.00, which could be applied to the Civic Center project, thus, the City would have to issue only \$830,000.00 of taxable bonds to complete the \$3,000,000.00 of Civic Center improvements.

It was further advised that in order to avoid issuing any taxable bonds, the following solution is proposed: Approximately \$1,800,000.00 has been designated in cash for the Stadium/Amphitheater project; the remainder of the project will be funded from \$16,200,000.00 of bonds to be included in the 2002 issue; it is recommended to increase the amount of bonds issued for the Stadium/Amphitheater project by \$830,000.00 and substitute a like amount of cash from the project to complete funding needed for the Civic Center project; internally, accounting wise, the Civic Center Fund will still be responsible for \$3,000,000.00 of debt, as originally planned, which approach will allow the City to achieve the total financing needed, without issuing taxable bonds, thus, saving the City at least another \$100,000.00 in interest costs over the life of the bonds.

The Director of Finance recommended that Council adopt a resolution authorizing issuance of an additional \$830,000.00 in general obligation bonds for the Stadium/Amphitheater and reducing the \$3,000,000.00 of bonds previously authorized for Civic Center improvements by \$830,000.00. He advised that the total bond issue will remain the same at \$56,245,000.00.

Mr. Carder offered the following resolution:

(#35736-012202) A RESOLUTION authorizing the issuance of eight hundred thirty thousand dollars (\$830,000) principal amount of general obligations of the City of Roanoke, Virginia, in the form of general obligation public improvement bonds of such City, for the purpose of providing funds to pay a portion of the costs of a public improvement project of and for such City, consisting of the acquisition, construction and equipping of a stadium/amphitheater; fixing the form, denomination and certain other details of such bonds; providing for the sale of such bonds; authorizing the preparation of a preliminary official statement and an official statement relating to such bonds and the distribution thereof and the execution of a certificate relating to such official statement; authorizing the execution and delivery of a continuing disclosure certificate relating to such bonds; authorizing and providing for the issuance and sale of a like principal amount of general obligation public improvement bond anticipation notes in anticipation of the issuance and sale of such bonds; otherwise providing with respect to the issuance,

sale and delivery of such bonds and notes; and amending Resolution No. 35636-110501 to provide for the sale of the bonds authorized for issuance hereunder together with bonds authorized for sale pursuant to such Resolution No. 35636-110501.

(For full text of Resolution, see Resolution Book No. 65, page 395.)

Mr. Carder moved the adoption of Resolution No. 35736-012202. The motion was seconded by Ms. Wyatt.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter; whereupon, Ms. Evelyn D. Bethel, 35 Patton Avenue, N. E., inquired if the stadium/amphitheater referred to in the proposed resolution pertains to the stadium which is to be constructed north of Orange Avenue, N. W. She also inquired as to whether Council's proposed action would benefit private enterprise, and, if so, has the private enterprise entity been identified by the City.

No other persons wishing to address Council, Resolution No. 35736-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.

NAYS: None-----0.

The Mayor declared the public hearing closed.

PURCHASE/SALE OF PROPERTY-CITY PROPERTY-FLOOD REDUCTION/CONTROL: Pursuant to instructions by Council, the City Clerk having advertised a public hearing for Tuesday, January 22, 2002, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a proposal to convey, by exchange, portions of City-owned property, identified as Official Tax Nos. 4030602 and 4030604, which are vacant lots located on Piedmont Street, S. E., to the adjoining property owners for necessary property rights, in connection with the Roanoke River Flood Reduction Project, the matter was before the body.

Legal advertisement of the public hearing was published in The Roanoke Times on Sunday, January 13, 2002, and in The Roanoke Tribune on Thursday, January 17, 2002.

A communication from the City Manager advising that the Roanoke River Flood Reduction Project was proposed by the U. S. Army Corps of Engineers in 1984, and approved by voter referendum on April 11, 1989; as part of the Local Cooperation Agreement between the City and the Corps of Engineers for design and

construction, the City is required to acquire all necessary property rights; negotiations with three property owners on Piedmont Street have led to a proposal to subdivide two City-owned parcels of land identified as Official Tax Nos. 4030602 and 4030604, to enable portions of the land to be conveyed to each of the adjoining property owners as part of the consideration for the property to be acquired by the City and remaining lot residuals have no real value to the City but enhance the property of adjoining property owners, was before Council.

The City Manager recommended, following the public hearing, that she be authorized to execute the subdivision plat and appropriate documents to convey the subject property to the adjoining property owners as part of the consideration for property to be acquired from three property owners, relative to the Roanoke River Flood Reduction Project, with all documents to be approved as to form by the City Attorney.

Mr. Bestpitch offered the following ordinance:

(#35737-012202) AN ORDINANCE authorizing the execution of a subdivision plat and the conveyance of City-owned property in connection with the acquisition of property for the Roanoke River Flood Reduction Project, upon certain terms and conditions; and dispensing with the second reading of this ordinance.

(For full text of Ordinance, see Ordinance Book No. 65, page 409.)

Mr. Bestpitch moved the adoption of Ordinance No. 35737-012202. The motion was seconded by Mr. Carder.

The Mayor inquired if there were persons present who would like to address Council in connection with the matter. There being none, Resolution No. 35737-012202 was adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Wyatt, Hudson, White, and Mayor Smith-----7.
NAYS: None-----0.

The Mayor declared the public hearing closed.

ARCHITECTURAL REVIEW BOARD-CHURCHES: The Architectural Review Board, on November 8 and December 13, 2001, having heard a request on behalf of Calvary Baptist Church for demolition of structures located at 503 Sixth Street, S. W., Official Tax Nos. 1113304 and 1113318, and having denied the request, an appeal of the decision of the Architectural Review Board, submitted by Calvary Baptist Church, pursuant to Section 36.1-622(d), Code of the City of Roanoke (1979), as amended, was before Council.

The Architectural Review Board submitted a written report advising that Section 36.1-348 of the Code of the City of Roanoke (1979), as amended, contains specific requirements, for permitting demolition in an H-2, Neighborhood Preservation District; i. e.:

(a) Loss of the structure would not be adverse to the district or to the public interest by virtue of its uniqueness or its significance to the district;

(b) Demolition would not have an adverse impact on the character and surrounding environment of the district; and

(c) Where demolition is in conjunction with a proposed new use of the site, such use satisfies the intent and standards of the H-2 district.

The Architectural Review Board advised that it was unable to make the above findings and therefore could not approve the request of Calvary Baptist Church; the Board was of the opinion that loss of the structure would be adverse to the district by virtue of its uniqueness and its significance to the district, and demolition would have an adverse effect on the character and surrounding environment of the district.

It was further advised that the Church, if aggrieved by the decision of the Architectural Review Board, could appeal the decision, pursuant to Section 36.1-622(d) of the Code of the City of Roanoke, (1979), as amended, within 30 calendar days after a decision is rendered by the Architectural Review Board.

The Reverend Donna H. Britt, Pastor, Calvary Baptist Church, advised of the need for convenient and appropriate parking; and, in planning for the future, the Church engaged the services of a consultant to study parking needs. She stated that without the type of parking amenities that today's drivers desire and expect, the Church will not grow because today's drivers, both young and old, expect close proximity and a sense of safety, neither of which currently exist at Calvary Baptist Church. She further stated that on three occasions during the past few decades, the congregation has considered the question of moving from its current location, but for various reasons chose to remain at its present site; however, as the congregation ages, many of whom are elderly and in need of more convenient parking, they have reached the point where parking is a paramount consideration. She explained that while the City has proposed an alternative plan to save a portion of one of the buildings in question, the plan would increase the cost to the Church by thousands of dollars. She presented letters of support of the request of the Church from the Jefferson Center, Scottish Rite Masonry, The Kazim Shrine Temple and the League of Older Americans Area Agency on Aging.

Robert N. Richert, 415 Allison Avenue, S. W., encouraged Council to affirm the decision of the Architectural Review Board, and stated that approximately one-half of the nine City blocks between Calvary Baptist Church property and 3rd Street is currently surface parking. He asked that Council avoid the myopia that allows individual decisions to be inconsistent with the larger vision of the City, and noted that whenever Council approves various types of plans such as Vision 2001, historic district guidelines, zoning issues, etc., certain expectations are created and when those expectations are not met, citizens become frustrated and lose confidence in the City. He stated that what is at risk is not parking for Calvary Baptist Church, but the integrity of Roanoke City government; it is known that a compromise can be worked out that will, in large part if not entirely, meet the needs of the Church; however, if the community loses confidence in Roanoke City government's willingness to follow through on its commitments, the expectations of citizens will change dramatically and the City is already on the cusp of that change.

John W. Urquhart, 3773 Buckingham Drive, S. W., member, Calvary Baptist Church, Chairman of the Board of Deacons, advised that parking pressures exist at and around the Church, with the majority of parking availability being contingent on the generosity of neighbors and on street parking. He stated that Calvary Baptist Church has negotiated with the owners of the two buildings for quite some time and the congregation took a leap of faith in May 2001 when it voted to acquire the land for surface parking. He added that the buildings have been vacant for the past seven years, with no sign of commercial development, therefore, the proposal of the Church offers a sensible solution to an obvious need. He explained that in recent years, the congregation has aged and the importance of parking has increased, especially the need for handicapped parking and safety of the congregation; and according to Police Department records, there have been 213 police calls during the past six months within a 750 foot radius of the Church. He advised that Calvary Baptist Church has served as an anchor in the neighborhood since 1891 and, today, it is important for the Church to grow both internally and externally, in order to remain vibrant. He explained that the strategic plan of the Church calls for a vision to utilize the physical plant in order to partner for a possible day care, tutoring services, after school programs and support meetings; and the Church must partner with other groups and agencies in the area to provide assistance to its neighbors on Marshall Avenue, Day Avenue and Elm Avenue. He requested that Council approve the appeal of Calvary Baptist Church for demolition of the two structures to provide for surface parking which will ensure the continuation of vitality and growth for the Church.

Robert B. Manetta, Chair, Architectural Review Board, presented a report of the Board recommending that Council affirm the Board's decision to deny the issuance of a Certificate of Appropriateness.

He advised that the building known as the “Dye Plant” was built circa 1930 and was associated with operation of the Cotton Mill; a second building proposed for demolition is known as the “Antrim Motors” Building (circa 1920) and once housed an auto sales business; both buildings front on Sixth Street and are physically attached to the Cotton Mill building; the Antrim Motors building has a unique facade that features raised brick and diamond-patterned tile accents, three large bays and six, second-story windows that are bricked in; the building also has a unique architectural roof that is reflected in the facade; the original building extends about 100' deep into the lot and is structurally sound; and the Dye Plant building is brick with a plain facade, except for large, glass block windows. He noted that the Church indicates that the structural condition of the building is poor because chemicals and moisture from the dyeing process have deteriorated the beams; and a brick addition was constructed on the rear of the Antrim Motors building which wraps around the rear of the Dye Plant building.

He explained that as a part of its application, Calvary Baptist Church submitted a plan showing 47 standard parking spaces and seven handicap parking spaces and a covered drop-off would be attached to the rear of the Church and extend over the private street.

Mr. Manetta advised that discussion by the Architectural Review Board indicated that the majority of its members believe that loss of the structures would have an adverse impact on the character of the historic district; and discussion also indicated that the major concern was loss of the Antrim Motors building, which is clearly the more architecturally significant of the two buildings.

David Nixon, 920 Welton Avenue, S. W., Attorney, representing Calvary Baptist Church, and a member of the Church, advised that Council has the discretion to grant the request to demolish the two buildings; however, an argument has been made that Council has little discretion in this regard because one of the two buildings has been designated as a contributing building to the historic district. He stated that the argument has been made that if a building is a contributing structure, there is little that Council can do to authorize its demolition unless there are no other alternatives; however, this statement is incorrect because the words contributing or non contributing are not included in City ordinances, yet some of the buildings in the historic district are deemed contributing and non contributing; and the designation is not made by City Council, but by the National Register of Historic Places. He stated that City ordinances provide no special protection to buildings that have been designated as contributing buildings and the pertinent ordinance sites three considerations, the pertinent consideration being whether or not the loss of the structure would be adverse to the district or to the public interest by virtue of its uniqueness or its significance to the district. He explained that the Architectural Review Board takes the position that since the National Register of Historic Places has designated the building as contributing to the historic district, it must have uniqueness or significance to the historic district, such designation by the National

Register of Historic Places is not binding on City Council, and Council can determine that the Antrim Motors Building is not a contributing structure. He stated that the second building that the Architectural Review Board and City Planners have determined could be demolished is the Dye Plant next to the Antrim Motors building, with the argument that the building is a non contributing structure; however, the Antrim Motors building cannot be demolished because it is a contributing structure, as determined by the National Register of Historic Places. Therefore, he stated that the compromise offered by City Planners and the Architectural Review Board involves demolishing a contributing structure.

Dr. Harry Y. Gamble, 3431 Overbrook Drive, S. W., former Pastor of Calvary Baptist Church, advised that propelling the request presently before Council is the steadfast effort of the Church to create a new future for itself and, to the extent possible, to improve the surrounding landscape. He stated that the general area known as West End has steadily deteriorated since the mid 1960's due primarily to neglect of property, economic deprivation and an increase in transient residents, whereas, in earlier years, the area was a desirable place to live; and Calvary Baptist Church and its neighboring churches farther west have been the focus of worship for West End residents, as well as others who reside in various parts of the City. He further stated that the building to the rear of the Church and across the street has been unoccupied for many years and shows signs of neglect; and the building has no valid historical significance. He explained that from the standpoint of the Church, its growth, viability and influence are diminished unless additional parking spaces are acquired as close as possible to the Church proper. He advised that it is appropriate to take into consideration the fact that the largest architectural firm in the City of Roanoke has consistently cited Calvary Baptist Church as representing the most classic example of Doric architecture of any building in the City; and as such, the Church is not only a familiar landmark, but a cultural asset to the City. In closing, he advised that the question is: which building does Council deem most worthy of preserving?

Megan McClure, 54 Walnut Avenue, S. W., a member of Calvary Baptist Church, called attention to instances when members must park as far away as two blocks and walk to the Church in inclement weather. She expressed concern regarding safety issues for youth and senior Church members, and advised that more people would attend church services if the request of Calvary Baptist Church for additional parking is approved.

Chris Craft, 1501 East Gate Avenue, N. E., advised that if Council denies the request of Calvary Baptist Church, it will, in effect, place a cap on God. He stated that he attends Parkway Wesleyan Church which did not have sufficient parking amenities and the Church chose to move to a larger location. He added that Calvary Baptist Church does not want to move out of downtown Roanoke, but, by the same token, its congregation does not want to park three to four blocks away from the Church location.

Michael Trail, 3403 Troxell Road, S. E., a member of Calvary Baptist Church, called attention to parking agreements with The Kazim Shrine Temple and the League of Older Americans in which Church members are permitted to use their parking areas; however, parking is still limited with only a few spaces designated for handicapped individuals, and if the request of Calvary Baptist Church is granted, the new parking area will provide enhanced accessibility to the Church building. He added that the Church has been called upon to be a visible and viable component of the community, and its ministry will be enhanced if additional parking is provided. Because of problems associated with the lack of parking, he stated that it is a struggle for him as a handicapped individual to attend church; however, his love of God and his Church help him to endure these obstacles. He advised that Council has an opportunity to demonstrate its support for Calvary Baptist Church and its ministry to the neighborhood by rendering a favorable decision on the appeal filed by the Church to the decision of the Architectural Review Board.

D. Kent Chrisman, 2319 Avenham Avenue, S., W., advised that as a member of the City Planning Commission, he would urge that Council affirm the decision of the Architectural Review Board. He stated that if Council finds itself in a position where it is uncomfortable with decisions rendered by the Architectural Review Board and if Council believes that the Board is not representing the best interest of citizens as a whole, it is then incumbent upon Council to not reappoint Board members. He added that the proposal of the Church is not supported by the Comprehensive Plan, the proposal does not support economic development of the City by taking advantage of available tax credits for historic structures, which tax credits would bring new dollars into the City's economy, the proposal does not encourage pedestrian activity which is cited in the Comprehensive Plan, and the proposal does not encourage new residential housing in the City. He explained that if the matter were being considered by the City Planning Commission, the Planning Commission would insist that it be discussed and negotiated with the proper neighborhood association to determine if a positive resolution could be achieved, and if the parties could not resolve their issues, the City Planning Commission would table or refer the matter to another body. He encouraged Council to refer the matter back to the Architectural Review Board for further consideration, with the goal of reaching a peaceful and positive solution.

Mark McConnell, 546 Camilla Avenue, S. E., Chair, Roanoke Arts Commission, requested that Council take into consideration what it will mean to every Council appointed board and commission if Council over rules the decision of the Architectural Review Board. He stated that the buildings in question are contributing structures to the historic district; and the fact that the Architectural Review Board has stated that a contributing building could be demolished is unprecedented. He advised that no worthwhile cause was ever derailed for the lack of a few dozen parking spaces, and encouraged Council to affirm the decision of the Architectural Review Board.

Murray A. Stoller, 2907 Oakcrest Avenue, S. W., a member of Calvary Baptist Church since 1948, advised that it is in the best interest of the City to permit the demolition of the buildings. He stated that Calvary Baptist Church is 110 years old; after a disastrous fire in 1950 and other fires, one of which was arson, the Church voted to remain in its current location, believing that its presence helped to anchor the neighborhood and serve as an influence for good. He further stated that the Church has renewed its loyalty to the current location and continues to believe that maintenance of the Church in the central area of the City is not only necessary, but a grounding force for the neighborhood. He advised that the Church believes in good government, quality education, and being a good neighbor; however, having spent a large amount of time, effort and money on the project, the suggested alternative of the Architectural Review Board does not meet the needs of the Church for parking near the main entrance, nor can the Church afford the suggested alternative. He stated that it would be tragic to endanger the good work of Calvary Baptist Church to preserve a building that no longer has historical significance.

Nick Glennon, 7628 Countrywood Drive, S. W., Co-owner of the building and property located at 503 Sixth Street, S. W., advised that his company invested in downtown Roanoke for over a decade by providing jobs until the domestic textile business failed, then, as opposed to abandoning the property, they persevered and paid taxes to the City, while promoting an opportunity for a vision of revitalization for the neighborhood, which vision now appears to have sustenance. He stated that during the past decade, Calvary Baptist Church has made a significant investment in the neighborhood, while maintaining a commitment and making a contribution when others were reluctant to do so. He requested that Council support the investment by the Church to secure its future in downtown Roanoke by over ruling the decision of the Architectural Review Board.

Evelyn D. Bethel, 35 Patton Avenue, N. E., advised that she is an advocate of preservation; however, based upon discussions at the 2:00 p.m., Council session with regard to the future of the current Roanoke Academy of Mathematics and Science in relation to its possible demolition, she stands in support of the request of Calvary Baptist Church to demolish the two structures. She stated that if the City can approve separating a community (Gainsboro), the very first community in Roanoke City, by building a four lane highway to provide a loop for downtown Roanoke ingress and egress by motorists, Council can support the continuation of a religious institution in an area of the City where it is needed. She noted that there is a great deal of surface parking throughout the City of Roanoke which should be discontinued, however, in the case of Calvary Baptist Church, it is a worthwhile cause despite historic preservation. She asked that Council support the request of Calvary Baptist Church or remand the matter back to the Architectural Review Board and the City Planning Commission for further study.

Bruce Munsey, 523 Woods Avenue, S. W., President, Old Southwest, Inc., advised that the future is based upon the past and if older buildings had been demolished, Old Southwest, in its present form, would not exist today. He stated that at one time, Woods Avenue was not a safe place to live or visit, but it is now a viable neighborhood, as is King George Avenue, Janette Avenue, Allison Avenue, Walnut Avenue, and the area around Highland Park. He asked that Council review the request and remand the matter back to the Architectural Review Board which is charged with making a decision.

Lori Evans, 602 Walnut Avenue, S. W., requested that Council affirm the decision of the Architectural Review Board, with the goal of reaching a solution that meets both the needs of the Church, the neighborhood, and the City of Roanoke. She advised that if a group of concerned citizens had not saved the old southwest neighborhood, it is possible that Calvary Baptist Church would not be in its present location today.

Fredrick (Rick) Williams, 3725 Sunrise Avenue N. W., former Chair, Transportation and Infrastructure Task Team and the Streetscape Round Table for Vision 2001, advised that during the process of working on the Comprehensive Plan, the topic of parking came up independently in various task teams. He stated that the Comprehensive Plan emphasizes on street parking, discourages the proliferation of surface parking, encourages the location of parking behind buildings and access by way of alleys, and condemns the demolition of buildings to provide surface parking. He added that the Comprehensive Plan is clear about the issue, the Architectural Review Board decided the issue proper based on the City's Comprehensive Plan, and the Board balanced the interest of all parties and proposed a good compromise. He encouraged Council to affirm the decision of the Architectural Review Board, because overruling the Board will invite more cynicism which is already pervasive in certain quarters of the City as it relates to the City's willingness to take seriously and to abide by the plans that it makes and approves. If a decision cannot be made this evening, he suggested that the matter be remanded back to the Architectural Review Board for further consideration and compromise.

James Armstrong, 619 Highland Avenue, S. W., advised that the City of Roanoke has an abundance of parking according to a report prepared by Urban Design Associates. He stated that once an area is paved for surface parking, it is next to impossible to do anything further with the property, because parking lots rarely convert to any other use for decades. He stated that his second concern is procedural in nature; whereupon, he advised that he has lived in the old southwest area for a number of years and has tried to comply with Architectural Review Board guidelines by working with Architectural Review Board staff to ensure that changes to his property are consistent with Architectural Review Board requirements, while, at the same time, he has observed more powerful institutions, professional

partnerships and businesses in old southwest appear to do what they please. Therefore, he advised that his question is: why should he continue to respect the kinds of regulations that exist in the historic district when others do not comply. He asked that the request of the Church be considered in the overall context of the matter.

Christopher Chittum, Secretary, Architectural Review Board, reviewed a proposed compromise which includes a site plan prepared by City Planning staff that would provide 54 parking spaces and preserve the original portion of the Antrim Motors building.

Following discussion by Council, and upon consideration of the Architectural Review Board's letter dated January 22, 2002, to the Members of Council and the information received at the Council meeting on January 22, 2002, Mr. Harris moved that Council reverse the decision of the Architectural Review Board on December 13, 2001, and that a Certificate of Appropriateness be issued for the demolition of structures located at 503 Sixth Street, S. W., on the grounds that loss of the structures would not be adverse to the district and the public interest by virtue of their uniqueness and significance to the district, demolition of the structures would have no adverse effect on the character and surrounding environment of the district, and the proposed new use satisfies the intent and standards of the H-2, Neighborhood Historic District, with the understanding that erection of any structures in connection with such new use will require the issuance of an additional Certificate of Appropriateness, and with the further understanding that parking design as proffered by Calvary Baptist Church with regard to landscaping will be included. The motion was seconded by Mr. Hudson.

Based upon consideration of the Architectural Review Board's letter dated January 22, 2002, and the information presented at the Council meeting on January 22, 2002, Mr. Bestpitch offered a substitute motion that the decision of the Architectural Review Board be modified and that a Certificate of Appropriateness be issued for the demolition of a certain structure located at 503 Sixth Street, S. W., but not the structure located on Tax Map No. 1113304 which fronts on Sixth Street, S. W., as shown on Attachment C provided to City Council, on the grounds that loss of the structure which fronts on Sixth Street and which is shown as remaining in Attachment C would be adverse to the district and the public interest by virtue of its uniqueness and significance to the district, that demolition of the structure would have an adverse effect on the character and surrounding environment of the district, and the proposed new use, with respect to that structure only, does not satisfy the intent and standards of the H-2, Neighborhood Historic District, but loss of the other structure sought to be demolished in the application would not be adverse to the district and the public interest by virtue of its uniqueness and significance to the district, demolition of the structure would have no adverse effect on the character

and surrounding environment of the district and the proposed new use with respect to that structure satisfies the intent and standards of the H-2, Neighborhood Historic District, with the understanding that erection of any structures in connection with such new use will require the issuance of an additional Certificate of Appropriateness. The substitute motion was seconded by Mr. Carder and lost by the following vote:

AYES: Council Members Bestpitch and Carder-----2.

NAYS: Council Members Harris, Wyatt, Hudson, White and Mayor Smith-----5.

The main motion was adopted by the following vote:

AYES: Council Members Harris, Wyatt, Hudson, White and Mayor Smith-----5.

NAYS: Council Members Bestpitch and Carder-----2.

At this point, the Mayor advised that RVTV Channel 3 coverage of the City Council meeting would conclude.

HEARINGS OF CITIZENS UPON PUBLIC MATTERS: The Mayor advised that Council sets this time as a priority for citizens to be heard; it is a time for informal dialogue between citizens and Council Members, and matters requiring referral to the City Manager will be referred immediately for response, report or recommendation to Council.

COMPLAINTS: Mr. Robert E. Gravely, 1617 Hanover Avenue, N. W., addressed Council with regard to various issues of concern; i.e.: wages for City employees, the plight of disadvantaged citizens, and housing issues.

COUNCIL: With respect to the Closed Meeting which was held following dinner at 5:00 p.m., and previously approved by Council, Mr. Carder moved that each Member of City Council certify to the best of his or her knowledge that: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act; and (2) only such public business matters as were identified in any motion by which any Closed Meeting was convened were heard, discussed or considered by City Council. The motion was seconded by Mr. Bestpitch and adopted by the following vote:

AYES: Council Members Bestpitch, Harris, Carder, Hudson, White, and Mayor Smith-----6.

NAYS: None-----0.

(Council Member Wyatt abstained from voting inasmuch as she was not present for the Closed Session.)

There being no further business, the Mayor declared the meeting adjourned at 9:35 p.m.

A P P R O V E D

ATTEST:

Mary F. Parker
City Clerk

Ralph K. Smith
Mayor



March 4, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable William D. Bestpitch, Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable W. Alvin Hudson, Council Member
 Honorable William White, Sr., Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Request For Public Hearing to Consider
 Sale of City Owned Property

Background:

The City currently owns property located on Nelms Lane NE, identified as tax map number 7400500. An adjacent property owner has contacted the City regarding the purchase of this property. It has been determined that there is no real benefit in City ownership of this parcel. In correspondence dated February 11, 2002, the adjacent property owner requests to purchase the property for \$500, the current assessed value of the parcel.

Recommended Action:

Authorize the scheduling and advertising of a public hearing to consider the transfer of this real property.

Respectfully submitted,

Darlene L. Burcham
 City Manager

DLB:slm

c: Mary F. Parker, City Clerk
 Jesse A. Hall, Director of Finance
 William M. Hackworth, City Attorney
 Will Claytor, Director of Real Estate Valuation
 Elizabeth A. Neu, Director of Economic Development

#CM02-00037



March 4, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable William D. Bestpitch, Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable W. Alvin Hudson, Jr., Council Member
 Honorable William White, Sr., Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Rezoning Stadium/Amphitheatre Site

In May 2001, City Council authorized the City Manager to acquire property across Orange Avenue from the Roanoke Civic Center for the new multi-purpose Stadium/Amphitheatre. Properties for the facility have been acquired, with the exception of one final parcel on which discussions are continuing (Tax Number 3070319). An architect has been selected and the city is proceeding with design and development of the complex.

The current zoning of most of the subject properties is LM, Light Manufacturing District, which does not provide for this type of facility. A few parcels are zoned C-2, General Commercial District, which could permit a stadium facility. A rezoning of the property to C-3, Central Business District is recommended. The existing Civic Center, a companion facility, is zoned C-3 and will provide additional parking for the new facility.

The City's Comprehensive Plan, *Vision 2001-2020*, recommends that Roanoke develop, maintain and manage recreation facilities that enhance the City and the region's quality of life. The plan also recommends the redevelopment of underutilized industrial sites and continued investment in the downtown to serve the region's central business district with opportunities for downtown living, office space, retail and cultural and entertainment attractions.

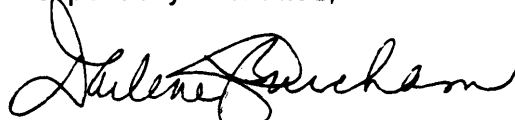
Recommended Action:

Authorize the City Manager to file a petition to rezone the property acquired for the Stadium/Amphitheatre facility, designated as Official Tax Numbers 3070301, 3070302, 3070303, 3070304, 3070305, 3070306, 3070307, 3070308, 3070309, 3070310, 3070313, 3070314, 3070315, 3070316, 2041816, and 2041817 from LM, Light Manufacturing District, and Tax Numbers 3070501, 3070318 from C-2, General

Honorable Mayor and Members of Council
March 4, 2002
Page 2

Commercial District, to C-3, Central Business District, as set forth in the attached petition. Said rezoning petition is proposed to include Tax Number 3070319, now under negotiation, pending agreement and signature of the current property owners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene Burcham", written in a cursive style.

Darlene L. Burcham
City Manager

c: William M. Hackworth, City Attorney
Rolanda A. Johnson, Assistant City Manager for Community Development
Jessee A. Hall, Director of Finance

#CM02-00035

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

IN RE:

Rezoning of tracts of land lying generally west of Courtland Avenue, north of Orange Avenue and south of Sycamore Avenue, comprising approximately 24.5 acres, more or less and designated more specifically as Official Tax Numbers 3070301, 3070302, 3070303, 3070304, 3070305, 3070306, 3070307, 3070308, 3070309, 3070310, 3070313, 3070314, 3070315, 3070316, 2041816, 2041817 from LM, Light Manufacturing District and Tax Numbers 3070501, 3070318 and 3070319 from C-2, General Commercial District, to C-3, Central Business District.

TO THE HONORABLE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF ROANOKE:

The Petitioner, City of Roanoke, Virginia, owns parcels of land in the City of Roanoke containing 23 acres, more or less, designated as Official City Tax Numbers 3070301, 3070302, 3070303, 3070304, 3070305, 3070306, 3070307, 3070308, 3070309, 3070310, 3070313, 3070314, 3070315, 3070316, 2041816, 2041817, 3070501, and 3070318 located generally west of Courtland Road, north of Orange Avenue, and south of Sycamore Avenue. The Petitioners, Calvin W. and Mary C. Powers and Theodore J. and Judy P. Sutton, own a parcel of land in the City of Roanoke designated as Official City Tax Number 3070319, and containing 1.5 acres, more or less, in the same general location. Tax Numbers 3070301, 3070302, 3070303, 3070304, 3070305, 3070306, 3070307, 3070308, 3070309, 3070310, 3070313, 3070314, 3070315, 3070316, 2041816, 2041817 are currently zoned LM, Light Manufacturing District. Tax Numbers 3070501, 3070318 and 3070319 are currently zoned C-2, General Commercial District. A map of the property to be rezoned is attached as Exhibit A. A concept plan for proposed development of the properties is attached as Exhibit B.

Pursuant to Section 36.1-690, Code of the City of Roanoke (1979), as amended, the Petitioners request that the said properties be rezoned from LM, Light Manufacturing District, and C-2, General Commercial District to C-3, Central Business District, for the purpose of constructing a municipal stadium and amphitheater facility to be used in conjunction with the existing Roanoke Civic Center.

The Petitioners believe the rezoning of the said tract of land will further the intent and purposes of the City's Zoning Ordinance and its comprehensive plan, in that it will redevelop an underutilized industrial area, provide increased recreational and entertainment opportunities for

the City and the region, and provide increased economic development investment in the downtown area.

Attached as Exhibit C are the names, addresses and tax numbers of the owner or owners of all lots or property immediately adjacent to and immediately across a street or road from the property to be rezoned.

WHEREFORE, the Petitioners request that the above-described tracts be rezoned as requested in accordance with the provisions of the Zoning Ordinance of the City of Roanoke.

Submitted this _____ day of _____, 2002.

Respectfully,

Darlene L. Burcham, City Manager
City of Roanoke, Virginia
215 Church Avenue, S. W., Room 364
Roanoke, VA 24011
(540) 853-2333

Calvin W. Powers
P. O. Box 12068, Roanoke, VA 24022

Mary C. Powers
P. O. Box 12068, Roanoke, VA 24022

Theodore J. Sutton
P. O. Box 12068, Roanoke, VA 24022

Judy P. Sutton
P. O. Box 12068, Roanoke, VA 24022

EXHIBIT A

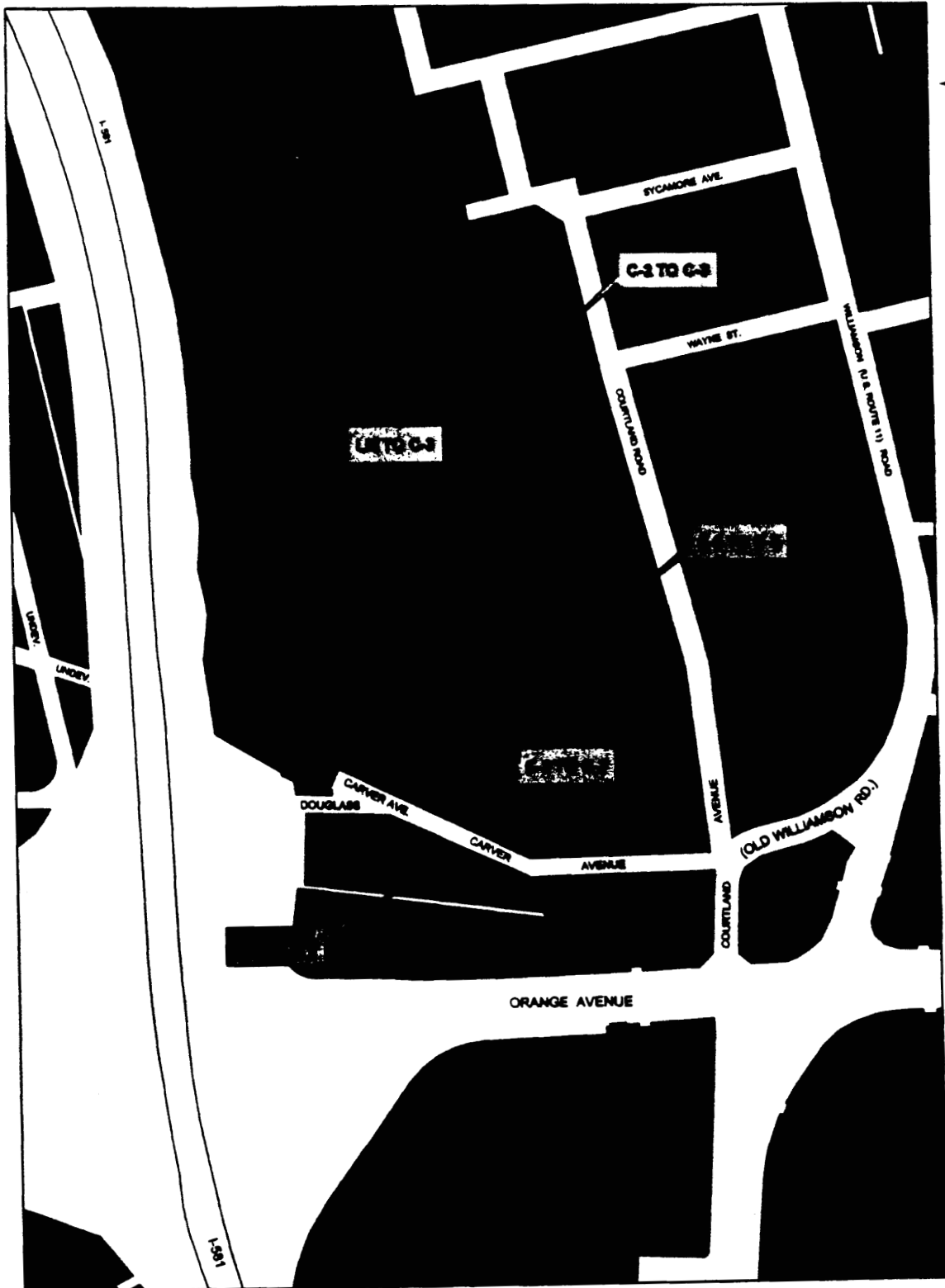


EXHIBIT B

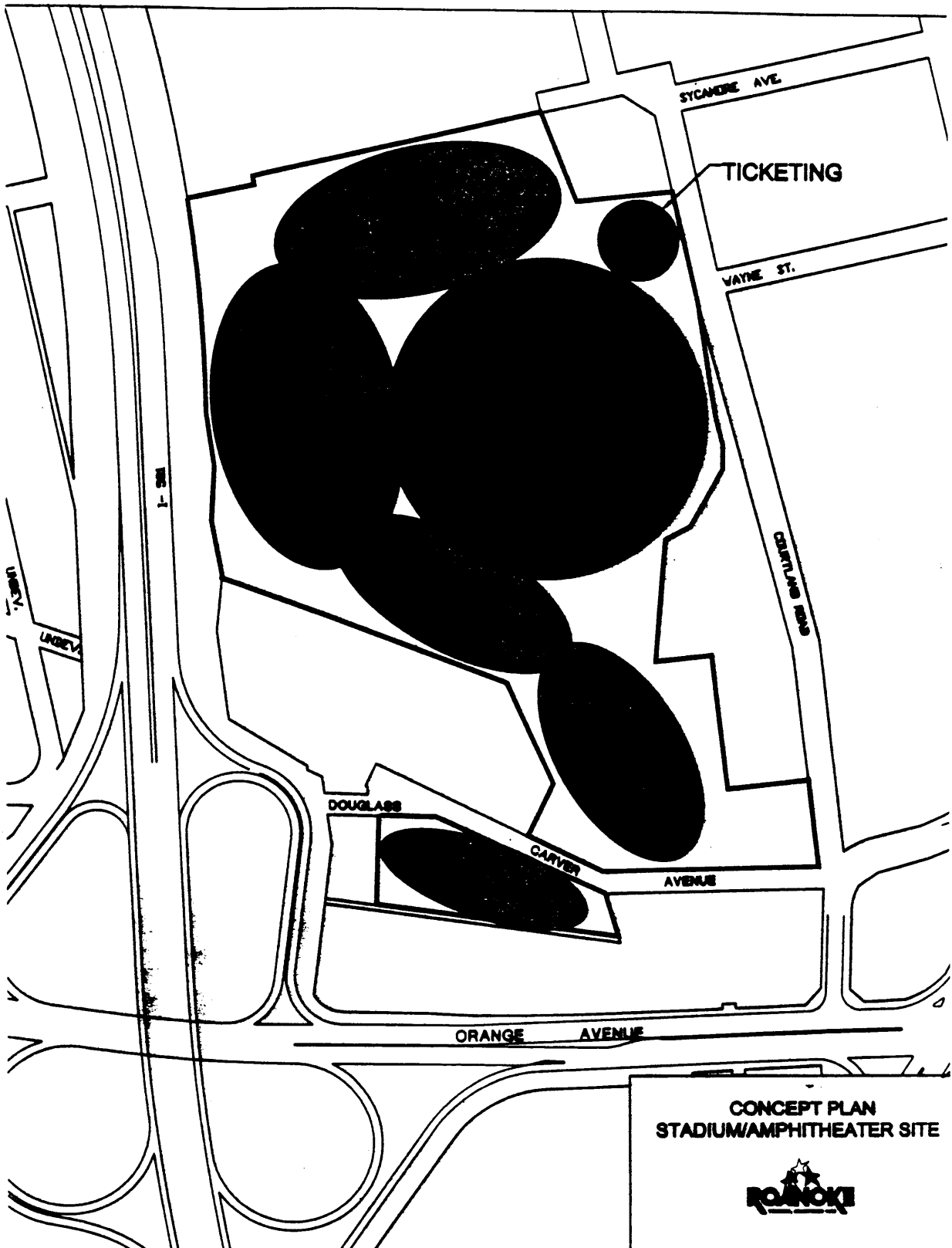


EXHIBIT C
ADJOINING PROPERTY OWNERS

Tax No.	Property Address	Property Owner
2040101	1823 Dunbar Street, NW	Roanoke Redevelopment and Housing Authority P O Box 6359 Roanoke, VA 24017
2041315	1515 Dunbar Street, NW	James W. Perdue Revocable Trust 1515 Dunbar Street, NW Roanoke, VA 24012
2041316	Dunbar Street, NW	James W. Perdue 1515 Dunbar Street, NW Roanoke, VA 24012
2041317 2041318	Dunbar Street, NW	Richard N. Ross 1824 Fremont Circle, NW Roanoke, VA 24017
2041319	Dunbar Street, NW	James K. Bowers, Jr. Antwone Dixon, et al 3224 Trinkle Avenue, NW Roanoke, VA 24012
2041341	210 Carver Avenue, NW	Robert R. Young 210 Carver Avenue, NW Roanoke, VA 24012
2041703	Carver Avenue, NW	TLC Properties, Inc. c/o Ben R. Miller, Jr. P O Box 66338 Baton Rouge, LA 70896
2041815	Carver Avenue, NW	Fred C. Ellis P O Box 12067 Roanoke, VA 24022
3020101	Orange Avenue, NE	Trustees, First Baptist Church P O Box 2799 Roanoke, VA 24001
3020102	308 Orange Avenue, NE	Shivam, LLC 308 Orange Avenue, NE Roanoke, VA 24012
3020117	326 Orange Avenue, NE	Blue Eagle Partnership P O Box 12068 Roanoke, VA 240122
3020118	316 Orange Avenue, NE	Jack E. May Family Trust 1920 Royal Oak Drive Lynchburg, VA 24503

3020201 3070901	1212 Williamson Road, NE Carver Avenue, NE	Randall Sheetz 315 S. Stewart Street Winchester, VA 22601
3070103 3070104 3070120 3070121 3080433	Dunbar Street, NW 1802 Courtland Road, NE	City of Roanoke
3070108	Lukens Street, NE	Ernest D. Tate, Trustee 126 Overlook Circle Moneta, VA 24121
3070113	Dunbar Street, NW	Yolanda L. Bell 1619 Dunbar Street, NW Roanoke, VA 24012
3070407	110 Wayne Street, NE	Farrell Properties, LTD P O Box 12608 Roanoke, VA 24027
3070320	Courtland Avenue, NE	Alice H. Baker 4101 Hazelridge Road, NW Roanoke, VA 24012
3070105	Lukens Street, NE	Arthur C. Edwards 1127 Melrose Avenue, NW Roanoke, VA 24017
3070317	1502 Williamson Road, NE	Calvin W. and Mary C. Powers P O Box 12068 Roanoke, VA 24022
3070504	1330 Courtland Road, NE	Southeastern Building Corp. 900 Ridgefield Drive, #250 Raleigh, NC 27609
3070512	Courtland Road, NE	Warren L. Baker, et als 4101 Hazelridge Road, NW Roanoke, VA 24012
3070517	410 Carver Avenue, NE	Stanley A. Eichelberger 410 Carver Avenue, NE Roanoke, VA 24012

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W., Room 456

Roanoke, Virginia 24011-1536

Telephone: (540) 853-2541

Fax: (540) 853-1145

RALPH K. SMITH

Mayor

Council Members:

William D. Bestpitch

William H. Carder

C. Nelson Harris

W. Alvin Hudson, Jr.

William White, Sr.

Linda F. Wyatt

March 4, 2002

The Honorable Mayor and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Mayor Smith and Members of Council:

Attached is information about our successful Roanoke Adolescent Health Partnership (RAHP) and their services to our children and youth. This is an excellent and needed program in our community. The reason I draw RAHP to your attention is the difficulty this program now faces with funding. Allow me to quote directly from their status sheet provided to you:

"As the program has neared the end of its funding cycles for grants, money to support the program has dramatically increased. With the decreased income, we have had to decrease direct care hours. For the current school year, clinic service hours have been reduced from 28 hours at each school site to 16 hours at Patrick Henry and 20 hours at Fleming/Ruffner. The hours at Hurt Park have been reduced from 20 to eight hours."

This reduction in staff and direct care hours comes when the demand for those services has not been reduced. In short, our clinics continue to see the same amount of students compressed into less time with less staff. Those associated with RAHP approached me a few weeks ago and I was privileged to spend time at one of our campus clinics interacting with staff about their needs. Based upon those discussions, I asked them to put together a needs packet that I could present to you for our budget study deliberations. They have, and that is also attached. As you can see, they have presented various options ranging from \$25,000 to \$55,000. Let me underscore that their request is primarily for a funded position to seek grant and other funding mechanisms, as well as to establish the relationship necessary to conduct third-party billing when appropriate. We realistically cannot expect part-time nurses and clerks to find the time necessary to do this job when managing what is, for all intents and purposes, a full-time caseload. Further, we believe that the clinics can be put on more solid fiscal footing if we can establish a third party billing system.

The Honorable Mayor and Members
of the Roanoke City Council
March 4, 2002
Page 2

As you know, I have always taken a keen interest in our city's public health issues, especially as they relate to children and adolescents. My request at this time is to formally move this request to our upcoming budget study for further discussion and consideration. I thank you for your attention to my letter and would be pleased to respond to any questions or concerns as this moves forward.

Respectfully,

A handwritten signature in black ink, reading "C. Nelson Harris". The signature is written in a cursive style with a large, stylized "C" and "H".

C. Nelson Harris
Council Member

CNH:ssc

Attachment

Funding Needs Roanoke Adolescent Health Partnership

Option 1

\$25,000	Program Developer/Fund Raiser (part-time contract position)
\$30,000	Funding to restore Nurse Practitioner services to previous level of 2 FTEs
<hr/>	
\$55,000	Total

This option would allow RAHP to restore hours for clinical services at the Hurt Park Community Teen Health Center and the school-based Teen Health Centers to the program's previous level of services. In addition, this option would fund the much needed position for development and fund raising to ensure RAHP's long term sustainability.

Option 2

\$45,000 Salary	Program Developer/Fund Raiser - full time position
12,600 Benefits	
<hr/>	
\$ 57,600	Total

With this option, RAHP still would not be able to restore clinical services that were reduced this current school year.

Option 3

\$ 25,000	Program Developer/Fund Raiser (part time contract position)
-----------	---

**Roanoke Adolescent health Partnership
Mission Statement**

The Roanoke Adolescent Health Partnership is dedicated to improving the lives of teenagers by making comprehensible health care services accessible. Parents, teens, health care providers and others work together to address the emotional and physical needs of each young person. The Roanoke adolescent Health Partnership believes:

- ♥ Healthier youth are more academically successful.
- ♥ Healthier youth are more socially productive.
- ♥ Healthier youth are better able to learn.
- ♥ Healthier youth are less likely to be dropouts.

Roanoke Adolescent Health Partnership (RAHP)
Program Status Update
January 2002

For the past ten years RAHP has held strong to providing free services for adolescents in need of health care. Grants have been the program's primary source of income to support its three teen health centers. A great majority of funders, however, focus on seed money for new programs verses ongoing funding for general operations for existing programs. As a result, it is an incredible challenge for a program like RAHP to find new funding sources. As the program has neared the end of funding cycles for grants, money to support the program has dramatically decreased. With the decreased income, we have had to decrease direct care hours. For the current school year clinic service hours have been reduced from 28 hours at each school site to 16 hours at Patrick Henry and 20 hours at Fleming/Ruffner. The hours at Hurt Park have been reduced from 20 hours to eight hours.

This change was made to help transition RAHP through some recent administrative and funding changes. Two staff members, Kathy Crockett and Suzanne Barron, have assumed coordinator roles balanced half time with their traditional clinical roles. One nurse practitioner position became part-time and we have held vacant an executive director position, an administrative assistant position, and eliminated a clinic assistant position. While this strategy has worked well for this year (patient numbers have remained on target), it is truly only a Band-Aid providing a temporary solution. Our staff is dedicated to the program's mission, but they are "maxed-out". The program needs an individual to assume fund-raising and program development full-time in an effort to assure program longevity.

RAHP is currently exploring new partnerships and will most likely seek third party reimbursement for services in the near future. Taking the program from where it is now (small non-profit providing free health care to adolescents) to where it could potentially be (a non-profit organization with a fee for services that is a comprehensive source of adolescent health care, advocacy, and clinical expertise for expanded health care needs of adolescents) requires an upfront investment not just from our staff and board but from our community. We need the funds to bridge our program from where we are now to where we need to be.

Few communities have such a tremendous resource like RAHP. Health services in Virginia are offered through private and public sectors. However, access to care is often a tremendous challenge for children and youth. In Roanoke City, 31% of our children live in poverty (Kids Count Data, 2000). Nationally 1 in 3 adolescents are without health insurance (Klein, Slap, & Elster, 1992). Barriers are created by poverty, lack of health insurance, and/or presence of health insurance but insufficient coverage to name a few. The consequences for youth, families, and the community at large are devastating when children do not receive necessary health care. These consequences can include: 1) reduced ability to do schoolwork, with a greater risk of dropping out of

school; 2) a greater risk to be engaged in juvenile crime; 3) a greater risk to abuse substances; 4) a greater risk of teenage pregnancy and 5) a greater risk to have to move into more intensive, and typically more expensive services such as caring for a chronic illness complicated by lack of medical care, or residential placement or institutionalization (which often are partially paid by local government) for those with unmet mental health needs.

The Roanoke Adolescent Health Partnership (RAHP) is familiar with the barriers to healthcare our youth face, and we strive to address these challenges enabling teens to achieve optimal health. Our model of providing care at school where adolescents spend the majority of their day is effective. Our community based clinic increases the reach to those teens not in school. It is a model sought out by many communities as is evidenced by the growing number of school-based clinics across the country (well over 1300 from less than 50 only ten years ago). In 1992, our community recognized the advantage of investing in our youth in order to cultivate healthy and productive citizens for the future. Today, we have a program in place that is helping achieve this goal; will it still be in place tomorrow?

Brief RAHP Stats

- **Patients/Client Served**

	Current Quarter	Grant YTD	Last YTD
Total # Clients Served	990	1733	911
Total Client Visits	1351	2113	1533
Total Unduplicated Client Visits	990	1733	911

- **The 2000 (calendar year) zip code data we collected shows:**

Zip Code	Patient Visits	Percentage
24012	606	14.1
24013	343	7.9
24014	236	5.5
24015	390	9.1
24016	515	12
24017	1822	42.4
24018	81 (county)	1.9
24019	105 (county)	2.4
24153	49 (Salem)	1.1
24179	30 (Vinton)	.7
Other	123	2.9
TOTAL	4300	100

Of the total visits, 3286 (76.4%) were from zip codes in Roanoke City: 24012, 24013, 24016, and 24017. The mean per capita income level of these zip code areas is \$9,556 which is only 75% of the overall Roanoke City per capita income of \$12,513. The average per capita income in Roanoke County is \$16,627.

- **RAHP administers a patient satisfaction survey twice a year to a randomly selected group of patients. Results of our fall survey (number surveyed = 65) is summarized below:**

98.5% of the adolescents felt they got the help they wanted from the teen health center. 100% felt that the clinics were clean and comfortable. 91% felt that the staff always listened to them. 100% rated the care they received as good to excellent. 89% stated that they were very likely to refer a friend to the clinics for care. Some comments:

"It would be nice if the clinic was a little bigger"

(What do you like most?) "The staff because they are so friendly and I feel like I can talk to them about any concerns or questions that I have."

"I would like for the clinics to provide care to pregnant teens"

"I like going to the Teen Health center when I have a problem and don't feel good-- 'cause I'm comfortable"

Citing:

Kids Count (1999), Kids Count Data Book: State Profiles of Child Well-Being. The Annie E. Casey Foundation. May be accessed at www.aecf.org.

Klein JD, Slap GB, Elster AB (1992). Access to health care for adolescents. A position paper of the society for adolescent medicine. Journal of Adolescent Health, 13, 162-170

Roanoke Adolescent Health Partnership (RAHP) Program History

In Roanoke in 1990 the Council of Community Services and the Junior League issued a special report on adolescent Helath that recommended expanding a school-based alcohol and drug dependency program to include other health care services. In early 1992, the Roanoke Valley Poverty Strategy Task Force recommended expanding the school health program to provide basic health care for children. Roanoke's teen pregnancy rate in 1992 ranked 4th in the state in number of pregnancies among 15-19 year olds.

♦1991 The Teen Health Center at Hurt Park opened as a cooperative project sponsored by the Roanoke City Helath Department and Roanoke Memorial Hospitals' family Practice Program to improve accessibility for adolescent health services.

♦1992 RAHP was formed and sought to overcome barriers to adolescent health care by building on two existing programs - the Teen Health Center at Hurt Park and the school nurse program. The partnership developed a three-year pilot project to expand services by establishing school-based health care services at Patrick Henry High School and Ruffner Middle School. Members of the partnership were Carilion Health System, Roanoke City Health Department, Roanoke City Public Schools, and the Roanoke Redevelopment and Housing Authority. A \$400,000 grant from Carilion Health System and in-kind support from the other partner agencies funded the expansion. A partnership policy board was established with 2 members from each partner agency to set policies, oversee the distribution of grant money and seek funding from government and private sources.

♦1993 Patrick Henry and Hurt Park Teen health Centers Opened.

♦1994 Ruffner Middle School Teen Health Center started with a Virginia Health Care Foundation Grant. From 1994-1997 approximately \$50,000 per year was received from this grant.

♦1995 Virginia Statewide Teenage Pregnancy Prevention Grant expanded services to Fleming High School - \$85,000 per year allocated to RAHP.

PARTNER AGENCY SUPPORT FOR RAHP
per
Memorandum of Agreement

IN-KIND Contributions:

Roanoke City Health Department	\$120,286
Roanoke Redevelopment & Housing Authority	12,900
Roanoke City Public Schools	73,000
Blue Ridge Behavioral Healthcare	<u>6300</u>

TOTAL IN-KIND \$212,486

CASH FUNDING :

Roanoke City Health Department \$ 83,380
(City's Teen Pregnancy Prevention Project)

Roanoke Redevelopment and Housing Authority \$ 35,500
(Calendar year grant to begin Jan. 2002)

PERSONNEL:

In-kind Personnel:

Health Department - 1 Public Health Nurse Senior (80% FTE)
Roanoke City Public Schools - 2 Secretary positions (1.5 FTE) for school sites
Agencies provide salary and benefits for above positions.

****In addition, partner agencies serve as the hiring agencies for other RAHP positions
(RAHP pays the costs of salary and benefits):**

Roanoke City Public Schools:

- 1 Nurse Practitioner (full time)
- 2 Clinic Assistants (full time)
- 2 Health Educators (full time)

Roanoke City Health Department:

- 1 Nurse Practitioner (part-time)
- 1 Administrative Assistant (full-time) -New position- seeking approval
to hire from the Virginia Department of Health

Blue Ridge Behavioral Healthcare:

- .5 FTE Mental Health Therapist (grant funded by CDBG)

BOARD OF DIRECTORS- In addition, each agency has a representative serve on the
RAHP Board of Directors.

01/30/02



March 4, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable William D. Bestpitch, Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable W. Alvin Hudson, Jr., Council Member
 Honorable William White, Sr., Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Resolution in support of Railroad
 Industrial Access Application for
 WHPT Co., Inc.

Background:

WHPT Co., Inc., a business currently located in the South Jefferson Redevelopment Area (SJRA), is being relocated due to the redevelopment plan. WHPT requires rail siding and has found a site in the City of Roanoke; the site needs upgrades to the rail line that will cost in excess of \$135,000. WHPT has approached the City of Roanoke to apply, on its behalf, to the Virginia Department of Rail and Public Transportation Railroad Industrial Access Program for funds to help defer a portion of this cost. This application must be filed by the City for the industry and be accompanied by a resolution from the local governing authority in support of the application. The City will not incur any monetary obligation to provide any part of these funds.

Considerations:

Redeveloping the South Jefferson Area into the Riverside Centre for Research and Technology is a priority of the City of Roanoke, and must be preceded by the relocation of several businesses in the area. Furthermore, it is in the best interests of the City to keep WHPT and the other displaced businesses from the South Jefferson Redevelopment Area in the City.

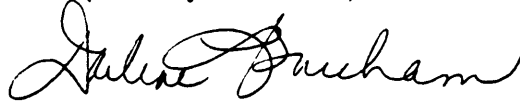
Recommended Action:

Approve the attached Resolution authorizing the City Manager to file an application or other documents with the Virginia Department of Rail and Public Transportation for the Railroad Industrial Access Program for WHPT Co., Inc., to assist the company in

Honorable Mayor and Members of Council
March 4, 2002
Page 2

obtaining \$60,000 in Program funds and to state the City's support for WHPT receiving such Program funds from the state.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Darlene Burcham".

Darlene L. Burcham
City Manager

DLB/sem

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Elizabeth A. Neu, Director of Economic Development

#CM02-00038

P.T.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the City Manager to file an application or other documents with the Virginia Department of Rail and Public Transportation for WHPT Co., Inc., for \$60,000 in Industrial Access Railroad Track Funds and to state the City's support for WHPT receiving such funds.

WHEREAS, WHPT Co., Inc., (WHPT) is being displaced by the acquisition of property in the South Jefferson Redevelopment Area; and

WHEREAS, WHPT has expressed its intent and desire to the City of Roanoke to relocate its industrial operations in the City of Roanoke; and

WHEREAS, WHPT and its operations will require rail access for such relocated operations; and

WHEREAS, the officials of WHPT have reported to the City their intent to apply for Industrial Access Railroad Track Funds from the Commonwealth of Virginia's Department of Rail and Public Transportation in the amount of \$60,000; and

WHEREAS, the City has been advised that the locality within which the industry is locating must file the application for such funds as well as provide a resolution supporting such application; and

WHEREAS, WHPT has requested that the City of Roanoke file an application for WHPT to receive Industrial Access Railroad Track Funds from the Commonwealth of Virginia's Department of Rail and Public Transportation in the amount of \$60,000, and indicating the City's support for such application.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City Manager is hereby authorized to execute and file on behalf of the City of Roanoke any and all appropriate documents required in connection with the application for WHPT Co., Inc., to receive Industrial Access Railroad Track Funds from the Commonwealth of Virginia's Department of Rail and Public Transportation in the amount of \$60,000, and to take such further action and furnish such additional information as may be required by the Commonwealth for such application, all as more fully set forth in the City Manager's letter to Council dated March 4, 2002.

2. City Council hereby further endorses and supports the application of WHPT for \$60,000 in Industrial Access Railroad Track Funds and makes known its desire and intent to assist and cooperate with the Commonwealth of Virginia's Department of Rail and Public Transportation and the Commonwealth Transportation Board so they can provide the maximum financial assistance to WHPT for the purpose of relocating WHPT's industrial facility in the City of Roanoke.

ATTEST:

City Clerk.



March 4, 2002

Honorable Ralph K. Smith, Mayor
 Honorable William H. Carder, Vice Mayor
 Honorable W. Alvin Hudson, Council Member
 Honorable William D. Bestpitch, Council Member
 Honorable William White, Sr., Council Member
 Honorable C. Nelson Harris, Council Member
 Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Contract Award
 Grant Writing Services

Background:

The concept of a formal grantsmanship program to enhance the level of grant funding received by Roanoke has been considered and evaluated for the past several months. Currently, departments apply for special purpose grants on an as needed basis. Because of limited internal capacity, efforts to research and aggressively seek grant funding opportunities are restricted. Other localities have opted to secure the services of a professional grant writing firm in an effort to enhance grant revenue for the purpose of addressing specific needs.

On October 22, 2001, a Request for Proposals for the provision of grant writing services was publicly advertised. Proposals were received from six firms, with four of the proposals being compliant with the specifications outlined in the Request for Proposals. The proposals deemed compliant with the RFP consisted of:

- ☐ Bev Browning and Associates
- ☐ Grant Resources
- ☐ Randall Funding and Development, Inc.
- ☐ Ron Collier and Associates

An internal evaluation committee interviewed and ranked the proposals. Grant Resources and Bev Browning and Associates opted not to participate in the interview process and were eliminated from further consideration. Randall Funding and Development, Inc. was the proposer ranked first and is the only firm offering a guarantee to secure \$1 million in grant funding, provided they are authorized to pursue and apply for \$3.5 million in funding opportunities.

The scope of services to be provided by Randall Funding and Development, Inc. includes the development of a strategic grant funding plan based on a funding needs analysis, grant funding research, and grant proposal development. A contract term of

two years has been agreed upon. The cost of the services to be provided is a retainer fee of \$25,000 and \$4,000 per month, with no additional out-of-pocket expenses. Total funding required for the services to be provided is \$73,000 for the first year and \$48,000 for the second year.

Considerations:

In these difficult economic times, it is important to take steps that may enhance our available financial resources. There are many areas within the Vision 2001 - Comprehensive Plan that could benefit from the grant opportunities that Randall Funding and Development, Inc. would apply for. Current projects, such as the Southeast Pilot project, could also be a beneficiary of their services. Public safety grant funding may be available due to the President's homeland security initiative. A funding commitment of \$121,000 for this service guarantees the receipt of at least \$1,000,000 in grant funding, for a net gain of \$879,000 in two years.

Recommended Action:

Authorize the City Manager to enter into an agreement with Randall Funding and Development, Inc., in a form approved by the City Attorney, for grant writing services.

Transfer funding in the amount of \$121,000 from Account No. 001-250-9110-1125 to an account to be established by the Director of Finance in the Capital Projects fund.

Respectfully submitted,



Darlene L. Burcham
City Manager

Attachment

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Barry L. Key, Director of Management and Budget

CM02-00039

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 General and Capital Projects Funds Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 General and Capital Projects Funds Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

General Fund

Appropriations

Nondepartmental	\$ 71,601,871
Residual Fringes (1)	1,327,485
Transfers to Other Funds (2)	71,215,597

Capital Projects Fund

Appropriations

General Government	\$ 15,431,000
Grant Writing Services (3)	121,000

Revenues

Nonoperating	\$ 5,643,517
Transfers from Other Funds (4)	5,643,517

1) Medical Insurance	(001-250-9110-1125)	\$ (121,000)
2) Transfer to Capital Projects Fund	(001-250-9310-9508)	121,000
3) Appropriated from General Revenue	(008-410-9630-9003)	121,000
4) Transfer from General Fund	(008-110-1234-1037)	121,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.

WMD

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION authorizing execution of a contract with Randall Funding and Development, Inc., to provide grant writing services in order to enhance the level of grant revenue received by the City, upon certain terms and conditions.

BE IT RESOLVED by the Council of the City of Roanoke that:

1. The City Manager and the City Clerk are hereby authorized, to execute and attest, respectively, a contract with Randall Funding and Development, Inc., in the amount of \$121,000, to provide grant writing services, including the development of a strategic grant funding plan based on a funding needs analysis, grant funding research and grant proposal development for a two-year period in order to enhance the level of grant revenue received by the City, such services being more fully set out in its proposal and the City Manager's letter to this Council dated March 4, 2002.
2. The form of the contract shall be approved by the City Attorney.

ATTEST:

City Clerk.



March 4, 2002

Honorable Ralph K. Smith, Mayor
Honorable William H. Carder, Vice Mayor
Honorable William D. Bestpitch, Council Member
Honorable C. Nelson Harris, Council Member
Honorable W. Alvin Hudson, Jr., Council Member
Honorable William White, Sr., Council Member
Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

Subject: Property Rights Acquisition
for Riverland Road/
Mt. Pleasant
Boulevard/Bennington
Street Intersection
Improvements Project

The proposed realignment and signalization of Riverland Road/Mt. Pleasant Boulevard and Bennington Street will require the acquisition of property rights. The design of the project to improve the intersection is sufficiently complete to identify the property rights necessary for construction of the improvements.

Authorization is needed to move forward with procurement of title work, appraisals, and document preparation related to acquisition of the necessary property rights. See Attachment 1 for a list of properties affected. See Attachment 2 for exhibit of properties.

Estimated expenses related to the acquisition of property are not expected to exceed \$50,000, which is available in Roadway Safety Improvement Program capital project account number 008-052-9606.


Recommended Action:

Authorize the City Manager and City Attorney to take all steps necessary to acquire all property rights as shown on the attached list. Said property rights may be acquired by negotiation or eminent domain, and may include fee simple, permanent easements, permanent access easements, temporary construction easements, rights of way, licenses or permits, etc., subject to a satisfactory environmental site inspection.

Honorable Mayor and Members of Council
March 4, 2002
Page 2

Transfer funding of \$50,000 from 008-052-9606 to an account to be established by the Director of Finance entitled "Riverland Road/Mt. Pleasant Boulevard/Bennington Street Intersection Improvements Project".

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB/sef

Attachments

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sarah E. Fitton, Engineering Coordinator
Barry L. Key, Director of OMB

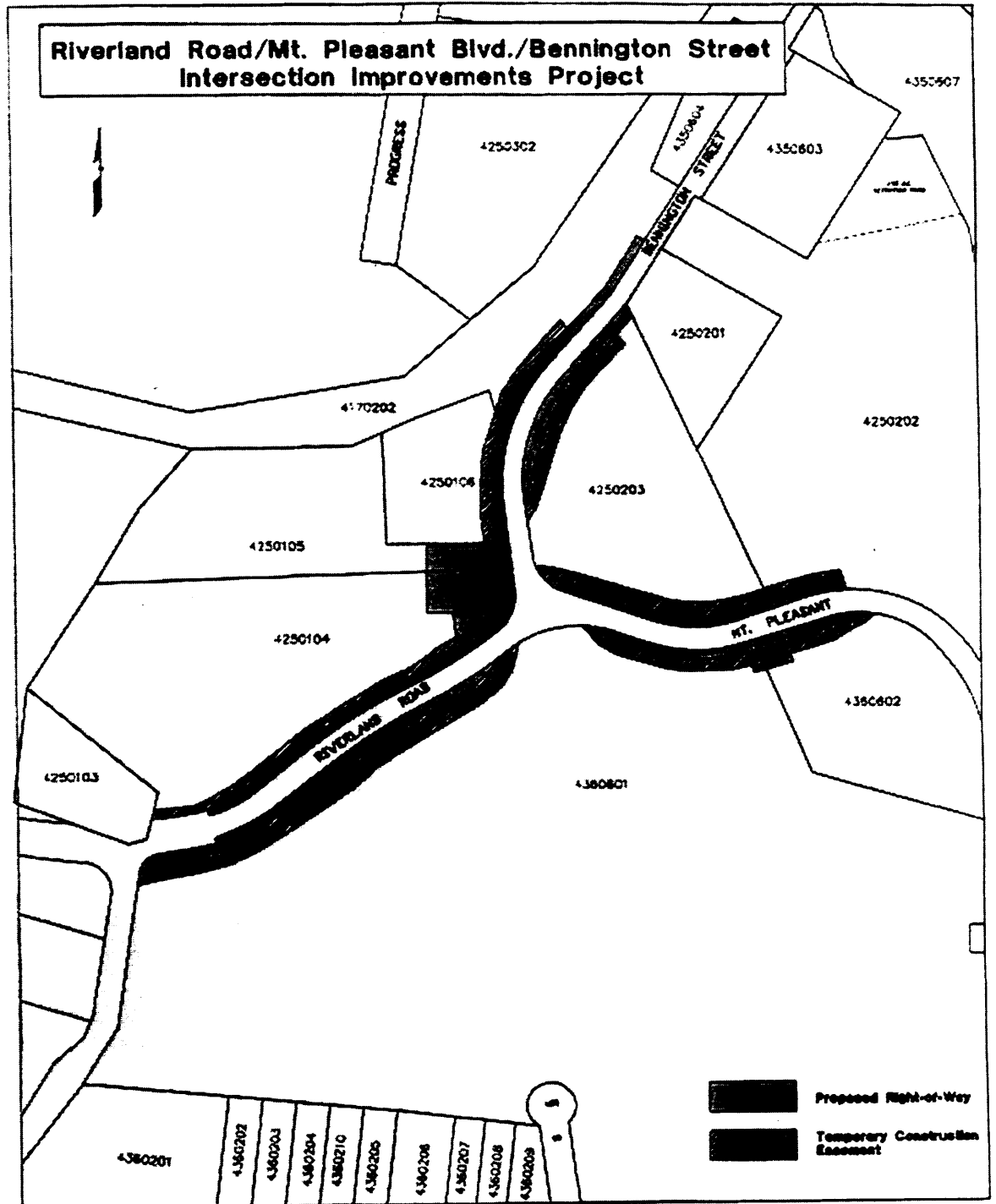
#CM02-00023

ATTACHMENT 1

**Riverland Road/Mt. Pleasant Boulevard/Bennington Street
Intersection Improvements Project**

<u>Tax No.</u>	<u>Property Owner</u>	<u>Property Rights</u>
4360602	Roanoke Hospital Association	R/W, TCE
4250105	Family Bible Fellowship	R/W
4250106	Branch Family, LLC	R/W, TCE
4250104	Branch Family, LLC	R/W, TCE
4250202	Bennington New Orleans, LLC	R/W, TCE
4350701	City of Roanoke	R/W, TCE
4360601	City of Roanoke	R/W, TCE
4250203	City of Roanoke	R/W, TCE

Legend: R/W – Right of Way
TCE – Temporary Construction Easement



AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 Capital Projects Fund Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002 Capital Projects Fund Appropriations, be, and the same are hereby, amended and reordained to read as follows, in part:

Appropriations

Streets and Bridges		\$	24,474,373
Roadway Safety Improvement Program (1)			305,364
Riverland Road/Mt. Pleasant Boulevard/Bennington Street Intersection Improvement Program (2).			50,000
1) Appropriated from General Revenue	(008-052-9606-9003)	\$	(50,000)
2) Appropriated from General Revenue	(008-530-9512-9003)		50,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.

112C

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

AN ORDINANCE providing for the acquisition of certain property rights needed by the City for the Riverland Road/Mt. Pleasant Boulevard/Bennington Street Intersection Improvements Project; setting a limit on the consideration to be offered by the City; providing for the City's acquisition of such property rights by condemnation, under certain circumstances; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke that:

1. To provide for the Riverland Road/Mt. Pleasant Boulevard/Bennington Street Intersection Improvements Project, the City wants and needs certain property rights across property bearing Roanoke City Tax Nos. 4250104, 4250105, 4250106, 4250202, 4250203, 4360601, 4360602, 4350701, as set forth in the City Manager's letter and attachment thereto to City Council dated March 4, 2002. The proper City officials are authorized to acquire these property rights for such consideration as the City Manager may deem appropriate, subject to the limitation set out below and subject to applicable statutory guidelines. All requisite documents shall be upon form approved by the City Attorney.

2. A public necessity and use exists for the acquisition of the property rights and immediate acquisition by purchase or condemnation is necessary and expedient.

3. The City Manager is directed on behalf of the City to offer the landowners such consideration for the property rights as deemed appropriate; provided, however, the total consideration offered or expended and any and all necessary closing costs, including but not limited

to appraisals, title reports, preparation of necessary documents and recordation costs, shall not exceed \$50,000.00 without further authorization of Council. Upon the acceptance of an offer and upon delivery to the City of deeds, approved as to form and execution by the City Attorney, the Director of Finance is directed to pay the consideration to the owners of the interests conveyed, certified by the City Attorney to be entitled to the same.

4. Should the City be unable to agree with the landowners as to the compensation to be paid for acquisition of such property rights, or other terms of purchase or settlement, or should the owners be persons under a disability lacking capacity to convey said property rights, or should the whereabouts of the owners be unknown, the City Attorney is authorized and directed to institute condemnation or legal proceedings to acquire for the City the appropriate property rights.

5. In instituting or conducting any condemnation proceeding, the City Attorney is authorized to make motion on behalf of the City for a right of entry pursuant to Section 25-46.8 or Section 33.1-119 of the Code of Virginia (1950), as amended, for the purpose of commencing the project. The Director of Finance, upon request of the City Attorney, shall be authorized and directed to draw and pay into Court the appropriate sums in connection with such proceedings.

6. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.

CITY OF ROANOKE
DEPARTMENT OF FINANCE
215 CHURCH AVE, S.W. Room 461
P.O. Box 1220
Roanoke, VA 24006-1220
Telephone: (540) 853-2821
Fax: (540) 853-2940

March 4, 2002

The Honorable Ralph K. Smith, Mayor
The Honorable William H. Carder, Vice Mayor
The Honorable William O. Bestpitch, Council Member
The Honorable C. Nelson Harris, Council Member
The Honorable W. Alvin Hudson, Jr., Council Member
The Honorable William White, Sr., Council Member
The Honorable Linda F. Wyatt, Council Member

Dear Mayor Smith and Members of City Council:

SUBJECT: January Financial Report

This financial report covers the first seven months of the 2001-2002 fiscal year. The following narrative discusses revenues and expenditures to date.

REVENUE

General Fund revenues reflect an increase of 2.24% or \$1,702,000 compared to FY01. Variances in specific categories of revenues are as follows:

General Property Taxes increased 4.50% or \$1,148,000 due to growth in real estate tax revenues, the City's single largest revenue source. This growth is a positive indicator of the strength of our housing and construction market. The first installment of real estate taxes was due October 5th. The second installment is due April 5th, and personal property taxes, the second largest tax, are due May 31st. Personal property tax revenues are slightly above the January 2001 level, while Public Service taxes have declined.

Other Local Taxes decreased 1.14% or \$272,000. Sales tax declined 3.00% or \$221,000 from the prior year, a reflection of the economic decline experienced in recent months. This tax is expected to improve as we move into the second half of the fiscal year, yet continue to under-perform our budgeted estimate. Cigarette and transient room tax rate increases have generated additional revenues in the local tax category due to rate increases. The increases in these revenues are not commensurate with the percentage tax rate increases, however. The increased cigarette tax revenue is dedicated to debt service for the series 2002 bonds. The increased transient room tax revenues are being used to fund an additional contribution to the Roanoke Valley Convention and Visitors Bureau. Cellular phone utility tax is also up due to the increasing number of subscribers, and prepared food and beverage taxes are up approximately 3%. Cable TV franchise taxes and business license (BPOL) taxes are both below the January 2001 level, however these declines are timing differences which will be corrected in future months.

Permits, Fees and Licenses are up \$113,000 or 24.07% due to increases in rates charged for building, electrical and plumbing inspections as well as the establishment of new building plan review fees which have generated \$21,000 of new revenue thus far in FY02.

Fines and Forfeitures rose 20.67% or \$100,000. General District Court fines increased 16%, and revenues from parking tickets rose almost 35% as compared to the prior year. Civilianizing the ticketing function has led to an increase in parking ticket revenues.

Revenue from Use of Money and Property decreased 10.61% or \$67,000. Significant lower short term interest rates and lower General Fund average daily cash balances in the current year cause this decline. Conversely, rental income from the Commonwealth Building increased. Timing differences in the receipt of rental income from the State for Municipal North (Social Services) has caused this rental revenue to drop as of January.

Charges for Services rose \$149,000 or 6.65%. Reimbursement for services provided by various General Fund departments to the Water and Sewage Treatment Funds increased. The charge for these services is based on the annual Cost Allocation Plan. Conversely, charges for weed cutting and demolitions have declined.

Miscellaneous Revenue increased \$71,000 or 46.64%. This increase is the result of the transfer of \$105,000 to the General Fund from the Transportation Fund, less a decrease in proceeds from the sale of surplus property. The Transportation Fund is providing funding to the General Fund in FY02 to partially fund the subsidy to the Greater Roanoke Transit Company (GRTC). In prior years, that subsidy was paid through the Transportation Fund.

EXPENDITURES AND ENCUMBRANCES

General fund expenditures and encumbrances have increased 8.65% or \$9,805,000 since FY01. Variances in individual expenditure categories are discussed as follows:

Judicial Administration expenditures are up \$194,000 or 6.00%. Juvenile and Domestic Relations Court costs rose due to increased payments to the Roanoke Valley Detention Commission for housing juvenile detainees. Personal service expenditures of the Circuit Court have increased due to additional law clerk positions, which were established during September of FY01. Both the Sheriff and Commonwealth's Attorney personal services costs increased, as did charges from the Department of Technology to the Commonwealth's Attorney.


Health and Welfare expenditures increased 10.65% or \$1,406,000. Subsidies of nearly \$600,000 have been made to the Health Department at January 31st of the current year, while none had been paid through January of the prior year. CSA expenses have increased significantly since the prior year, and Social Services costs for salaries and client assistance have also grown.

Community Development expenditures increased 21.83% or \$546,000 due to the establishment of the Neighborhood Partnership department as part of the General Fund. This department was included in the Grant Fund in prior years. Memberships and Affiliations expenditures increased due to increased contributions to the Roanoke Valley Convention and Visitors Bureau.

Transfer to Debt Service has increased 26.45% or \$2,353,279. Debt service payments have been made for the first year on the Capital Equipment Lease. Additionally, the debt payments with February 1 due dates were paid in January of the current year versus February of last year. This causes a temporary increase in the Transfer to Debt Service that will correct itself in the next month.

Nondepartmental expenditures increased 45.10% or \$3,144,000. These expenditures have risen sharply on a year-to-date basis due to City Manager initiated procedures of establishing and funding of CMERP projects and equipment purchases with one City Council report. By appropriating the entire CMERP funding at the beginning of the fiscal year, these transfers likewise all occur at the beginning of the year, rather than throughout the year as in the past. Transfers to the Capital Projects, Technology and Fleet Funds were significantly impacted by this change in policy.

I would be pleased to answer questions City Council may have regarding the monthly financial statements.


Director of Finance

CITY OF ROANOKE, VIRGINIA
SUMMARY OF CITY MANAGER TRANSFERS
AND AVAILABLE CONTINGENCY
JANUARY 31, 2002

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<u>General Fund:</u>					
CMT-1863	07/30/01	Donation to Brain Injury Association	Jail	Membership and Affiliations	\$ 5,000
CMT-532	08/09/01	Tipping Fees	Solid Waste Management	Engineering	568
CMT-533	08/09/01	Tipping Fees	Solid Waste Management	Building Maintenance	2,270
CMT-1176	08/28/01	Deficit in State and Local Hospitalization Reimbursements	Human Services Support	Hospitalization Program	995
CMT-1177	08/31/01	Fees Due to Downtown Roanoke Inc Related to Farmer's Market	Contingency*	Memberships and Affiliations	15,856
CMT-536	10/04/01	Consultant Payment for Health Care Renewal	Residual Fringe Benefits	Human Resources	13,000
CMT-1195	10/04/01	Adoption Incentive Funds	Income Maintenance	Social Services-Services	15,089
CMT-544	11/20/01	Feasibility Study Related to Proposed Art Center	Residual Fringe Benefits	City Manager	75,000
CMT-1214	12/12/01	Contribution to Greater Raleigh Court Civic League	Pay Raise/Supplemental Budget	Memberships and Affiliations	25,000
CMT-548	12/13/01	RRHA Property Reimbursement	Juvenile and Domestic Relations Court Services	Housing and Neighborhood Services	53,700
CMT-550	01/16/02	Fund Professional Fees Needed for Year	Residual Fringe Benefits	City Attorney	20,000
CMT-1230	01/17/02	Additional Advertising Due to Increase in IFBs and RFPs	General Services	Purchasing	5,000
CMT-554	01/31/02	Furnishings in Court and Jury Rooms	Jail	Circuit Court Judges	55,000
				Total General Fund	\$ <u>286,478</u>
<u>Capital Projects Fund:</u>					
CMT-1180	09/05/01	Additional Project Expenses	Broadway Street Bridge	First Street Bridge	\$ 23,550
				Total Capital Projects Fund	\$ <u>23,550</u>
<u>Available Contingency</u>					
		Balance of Contingency at July 1, 2001			\$ 500,000
		*Contingency Appropriations From Above			(15,856)
		Contingency Appropriations Through Budget Ordinances:			
BO 35515	08/20/01	Drug Prosecutor	Contingency	Transfer to Grant Fund	(8,170)
BO 35544	09/04/01	Zoning Inspector Positions	Contingency	Transfer to Grant Fund	(80,996)
		Available Contingency at January 31, 2002			\$ <u>394,978</u>

**CITY OF ROANOKE, VIRGINIA
GENERAL FUND**

STATEMENT OF REVENUE

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
General Property Taxes	\$25,518,185	\$26,665,781	4.50 %	\$77,105,366	34.58%
Other Local Taxes	23,936,845	23,664,380	(1.14) %	58,016,878	40.79%
Permits, Fees and Licenses	470,510	583,774	24.07 %	957,150	60.99%
Fines and Forfeitures	482,742	582,543	20.67 %	1,014,600	57.42%
Revenue from Use of Money and Property	635,493	568,059	(10.61) %	1,118,330	50.80%
Grants-in-Aid Commonwealth	21,406,339	21,815,210	1.91 %	46,402,072	47.01%
Grants-in-Aid Federal Government	17,180	17,179	(0.01) %	34,300	50.08%
Charges for Services	2,244,141	2,393,474	6.65 %	3,888,997	61.54%
Miscellaneous Revenue	153,256	224,735	46.64 %	560,236	40.11%
Internal Services	1,287,983	1,339,695	4.01 %	2,330,692	57.48%
Total	\$76,152,674	\$77,854,830	2.24 %	\$191,428,621	40.67%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
General Government	\$6,885,264	\$7,037,560	2.21 %	\$5,757,829	\$12,795,389	55.00%
Judicial Administration	3,233,219	3,427,355	6.00 %	2,917,920	6,345,275	54.01%
Public Safety	26,521,568	27,814,403	4.87 %	18,837,020	46,651,423	59.62%
Public Works	15,341,039	15,965,204	4.07 %	8,886,836	24,852,040	64.24%
Health and Welfare	13,201,170	14,606,853	10.65 %	12,771,623	27,378,476	53.35%
Parks, Recreation and Cultural	2,942,691	3,055,554	3.84 %	1,699,787	4,755,341	64.26%
Community Development	2,499,993	3,045,661	21.83 %	2,078,676	5,124,337	59.44%
Transfer to Debt Service Fund	8,898,349	11,251,628	26.45 %	1,015,271	12,266,899	91.72%
Transfer to School Fund	26,845,935	26,826,140	(0.07) %	19,161,528	45,987,668	58.33%
Nondepartmental	6,970,143	10,113,789	45.10 %	3,233,515	13,347,304	75.77%
Total	\$113,339,371	\$123,144,147	8.65 %	\$76,360,005	\$199,504,152	61.73%

**CITY OF ROANOKE, VIRGINIA
SCHOOL FUND STATEMENT OF REVENUE**

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
State Sales Tax	\$4,329,498	\$4,326,856	(0.06) %	\$9,492,986	45.58 %
Grants-in-Aid Commonwealth	22,502,773	21,560,247	(4.19) %	41,656,787	51.76 %
Grants-in-Aid Federal Government	54,258	46,754	(13.83) %	115,390	40.52 %
Charges for Services	473,993	402,480	(15.09) %	1,971,820	20.41 %
Transfer from General Fund	26,995,690	26,826,140	(0.63) %	45,987,668	58.33 %
Special Purpose Grants	6,240,837	4,955,949	(20.59) %	8,675,230	NA
Total	\$60,597,049	\$58,118,426	(4.09) %	\$107,899,881	53.86 %

SCHOOL FUND STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
Instruction	\$40,372,931	\$39,283,677	(2.70) %	\$35,369,772	\$74,653,449	52.62 %
General Support	2,221,911	1,951,506	(12.17) %	1,891,653	3,843,159	50.78 %
Transportation	1,975,667	2,045,389	3.53 %	1,842,457	3,887,846	52.61 %
Operation and						
Maintenance of Plant	5,621,373	5,464,005	(2.80) %	4,892,460	10,356,465	52.76 %
Facilities	1,964,122	1,422,327	(27.58) %	(1,972)	1,420,355	100.14 %
Other Uses of Funds	5,697,703	5,815,529	2.07 %	791,972	6,607,501	88.01 %
Special Purpose Grants	7,944,366	8,675,230	9.20 %	-	8,675,230	NA
Total	\$65,798,073	\$64,657,663	(1.73) %	\$44,786,342	\$109,444,005	59.08 %

**CITY OF ROANOKE, VIRGINIA
SCHOOL FOOD SERVICE FUND STATEMENT OF REVENUE**

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
Grants-in-Aid Commonwealth	\$85,762	\$84,483	(1.49) %	\$84,464	100.02 %
Grants-in-Aid Federal Government	1,047,797	1,348,980	28.74 %	2,891,594	46.65 %
Charges for Services	661,764	797,716	20.54 %	1,545,256	51.62 %
Total	\$1,795,323	\$2,231,179	24.28 %	\$4,521,314	49.35 %

SCHOOL FOOD SERVICE FUND STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - Jan 31 2000-2001	July 1 - Jan 31 2001-2002	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
Food Services	\$2,261,680	\$2,478,228	9.57 %	\$2,067,781	\$4,546,009	54.51 %
Facilities	-	-	- %	16,978	16,978	- %
Total	\$2,261,680	\$2,478,228	9.57 %	\$2,084,759	\$4,562,987	54.31 %

**CITY OF ROANOKE, VIRGINIA
CAPITAL PROJECTS FUND
STATEMENT OF EXPENDITURES, ENCUMBRANCES, AND
UNENCUMBERED APPROPRIATIONS SUMMARY AS OF JANUARY 31, 2002**

	Budget	Expenditures To Date	Unexpended Balance	Outstanding Encumbrances	Unobligated Balance
General Government	\$15,720,230	\$13,133,497	\$2,586,733	\$535,347	\$2,051,386
Flood Reduction	14,332,065	8,120,423	6,211,642	205,738	6,005,904
Economic Development	24,215,125	18,212,083	6,003,042	540,658	5,462,384
Community Development	5,528,143	2,690,041	2,838,102	950,798	1,887,304
Public Safety	8,252,126	7,143,970	1,108,156	239,391	868,765
Recreation	10,965,741	5,304,958	5,660,783	888,418	4,772,365
Streets and Bridges	24,474,373	20,530,115	3,944,258	1,238,941	2,705,317
Storm Drains	2,534,631	1,206,945	1,327,686	575,991	751,695
Traffic Engineering	5,392,780	3,726,245	1,666,535	173,778	1,492,757
Capital Improvement Reserve	(3,066,221)	-	(3,066,221)	-	(3,066,221)
Total	\$108,348,993	\$80,068,277	\$28,280,716	\$5,349,060	\$22,931,656

**CITY OF ROANOKE, VIRGINIA
SCHOOL CAPITAL PROJECTS FUND
STATEMENT OF EXPENDITURES, ENCUMBRANCES, AND
UNENCUMBERED APPROPRIATIONS SUMMARY AS OF JANUARY 31, 2002**

	Budget	Expenditures To Date	Unexpended Balance	Outstanding Encumbrances	Unobligated Balance
Elementary Schools Renovation	\$12,884,240	\$12,266,556	\$617,684	\$467,911	\$149,773
Middle Schools Renovation	2,751,455	2,727,053	24,402	109	24,293
High Schools Renovation	3,500,000	3,353,670	146,330	89,154	57,176
Interest Expense	262,929	260,402	2,527	-	2,527
Capital Improvement Reserve	1,051,271	-	1,051,271	-	1,051,271
Total	\$20,449,895	\$18,607,681	\$1,842,214	\$557,174	\$1,285,040

**CITY OF ROANOKE, VIRGINIA
WATER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Commercial Sales	\$2,649,716	\$2,238,059
Domestic Sales	2,247,828	2,069,023
Industrial Sales	444,808	148,477
Town of Vinton	17,748	11,164
City of Salem	17,982	18,025
County of Botetourt	138,528	129,688
County of Bedford	13,402	8,979
Customer Services	409,359	231,528
Charges for Services	1,662,898	2,010,090
Total Operating Revenues	<u>7,602,269</u>	<u>6,865,033</u>
Operating Expenses		
Personal Services	2,548,388	2,428,676
Operating Expenses	2,715,157	2,488,290
Depreciation	984,287	984,727
Total Operating Expenses	<u>6,247,832</u>	<u>5,901,693</u>
Operating Income	<u>1,354,437</u>	<u>963,340</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	123,522	265,627
Rent	43,437	37,611
Miscellaneous Revenue	41,111	5,328
Interest and Fiscal Charges	(603,021)	(657,158)
Sale of Land	375,000	-
Transfer to Capital Projects Fund	-	(2,900)
Net Nonoperating Expenses	<u>(19,951)</u>	<u>(351,492)</u>
Net Income	<u><u>\$1,334,486</u></u>	<u><u>\$611,848</u></u>

**CITY OF ROANOKE, VIRGINIA
SEWAGE TREATMENT FUND
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Sewage Charges - City	\$4,326,706	\$4,349,081
Sewage Charges - Roanoke County	448,200	520,599
Sewage Charges - Vinton	127,492	143,931
Sewage Charges - Salem	490,654	534,737
Sewage Charges - Botetourt County	84,200	86,345
Customer Services	143,613	160,822
Interfund Services	91,127	35,917
Total Operating Revenues	<u>5,711,992</u>	<u>5,831,432</u>
Operating Expenses		
Personal Services	1,288,377	1,127,936
Operating Expenses	3,701,950	3,345,513
Depreciation	1,008,065	691,152
Total Operating Expenses	<u>5,998,392</u>	<u>5,164,601</u>
Operating Income	<u>(286,400)</u>	<u>666,831</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	116,286	244,947
Interest and Fiscal Charges	(443,086)	(451,814)
Capital Contributions - Other Jurisdictions	834,870	-
Miscellaneous Revenue	91	-
Transfer to Capital Projects Fund	-	(12,600)
Net Nonoperating Expenses	<u>508,161</u>	<u>(219,467)</u>
Net Income	<u><u>\$221,761</u></u>	<u><u>\$447,364</u></u>

**CITY OF ROANOKE, VIRGINIA
CIVIC CENTER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Rentals	\$202,699	\$230,391
Event Expenses	90,875	82,716
Display Advertising	75,200	56,000
Admissions Tax	55,222	76,301
Electrical Fees	12,920	20,023
Novelty Fees	7,129	21,991
Facility Surcharge	72,197	47,037
Facility Fees	-	37,079
Charge Card Fees	21,049	-
Commissions	3,165	-
Catering/Concessions	474,494	412,475
Other	8,867	11,650
Total Operating Revenues	<u>1,023,817</u>	<u>995,663</u>
Operating Expenses		
Personal Services	1,100,872	810,965
Operating Expenses	1,011,551	1,054,420
Depreciation	291,746	259,099
Total Operating Expenses	<u>2,404,169</u>	<u>2,124,484</u>
Operating Loss	<u>(1,380,352)</u>	<u>(1,128,821)</u>
Nonoperating Revenues		
Transfer from General Fund	726,843	878,703
Transfer from Capital Projects Fund	385,000	-
Interest on Investments	13,078	39,370
Miscellaneous	1,228	4,331
Total Nonoperating Revenues	<u>1,126,149</u>	<u>922,404</u>
Net Loss	<u><u>(\$254,203)</u></u>	<u><u>(\$206,417)</u></u>

**CITY OF ROANOKE, VIRGINIA
TRANSPORTATION FUND
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
Operating Revenues		
Century Station Parking Garage	\$224,837	\$203,128
Williamson Road Parking Garage	256,589	250,438
Market Square Parking Garage	128,508	122,990
Church Avenue Parking Garage	268,022	265,539
Tower Parking Garage	213,197	237,542
Surface Parking Lots	75,994	40,372
Shenandoah Parking Garage	1,008	-
Norfolk Avenue Surface Lot	3,054	-
Gainsboro Surface Lot	3,505	-
Total Operating Revenues	<u>1,174,714</u>	<u>1,120,009</u>
Operating Expenses		
Operating Expenses	471,084	495,950
Depreciation	347,039	317,601
Total Operating Expenses	<u>818,123</u>	<u>813,551</u>
Operating Income	<u>356,591</u>	<u>306,458</u>
Nonoperating Revenues (Expenses)		
Transfer From General Fund	32,000	761,358
Interest on Investments	8,209	14,840
Interest and Fiscal Charges	(289,988)	(304,353)
Transfer to GRTC - Capital	-	(49,000)
Transfer to GRTC - Shuttle Service	-	(65,000)
Transfer to General Fund	(104,918)	-
Operating Subsidy for GRTC	-	(637,637)
Miscellaneous	1,327	9,590
Net Nonoperating Expenses	<u>(353,370)</u>	<u>(270,202)</u>
Net Income	<u><u>\$3,221</u></u>	<u><u>\$36,256</u></u>

**CITY OF ROANOKE, VIRGINIA
HOTEL ROANOKE CONFERENCE CENTER FUND
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	FY 2002			FY 2001
	COMMISSION (1)	CONFERENCE CENTER (2)	TOTAL	
Operating Revenues				
Conference Center	\$ -	\$ 1,638,509	\$ 1,638,509	\$ 1,892,715
Total Operating Revenues	<u>-</u>	<u>1,638,509</u>	<u>1,638,509</u>	<u>1,892,715</u>
Operating Expenses				
Personal Services	27,251	-	27,251	54,528
Fees for Professional Services	41,035	-	41,035	15,919
Administrative Expenses	36,206	-	36,206	1,019
Conference Center	-	1,482,767	1,482,767	1,521,516
Total Operating Expenses	<u>104,492</u>	<u>1,482,767</u>	<u>1,587,259</u>	<u>1,592,982</u>
Net Operating Income (Loss)	<u>(104,492)</u>	<u>155,742</u>	<u>51,250</u>	<u>299,733</u>
Nonoperating Revenues (Expenses)				
Contributions from City of Roanoke	131,250	-	131,250	131,250
Contributions from Virginia Tech	131,250	-	131,250	131,250
HRCCC Settlement Proceeds	-	-	-	8,000,000
Construction Repairs	(48,040)	-	(48,040)	(558,445)
Interest on Investments	71,823	-	71,823	112,486
Rent, Taxes, Insurance, and Other	-	(16,299)	(16,299)	(39,722)
Net Nonoperating Revenues (Expenses)	<u>286,283</u>	<u>(16,299)</u>	<u>269,984</u>	<u>7,776,819</u>
Net Income Before Depreciation	<u>181,791</u>	<u>139,443</u>	<u>321,234</u>	<u>8,076,552</u>
Depreciation Expense/Replacement Reserve	<u>265,178</u>	<u>81,905</u>	<u>347,083</u>	<u>360,105</u>
Net Income (Loss)	<u>\$ (83,387)</u>	<u>\$ 57,538</u>	<u>\$ (25,849)</u>	<u>\$ 7,716,447</u>

Notes to Financial Statement:

- (1) The column entitled "Commission" represents Commission activity in the City's financial records.
- (2) The column entitled "Conference Center" represents actual revenue and expenses of the Conference Center, as provided by Doubletree Management.

**CITY OF ROANOKE, VIRGINIA
INTERNAL SERVICE FUNDS
COMPARATIVE INCOME STATEMENT
FOR THE 7 MONTHS ENDING JANUARY 31, 2002**

	Department of Technology	Materials Control	Fleet Management	Risk Management	TOTALS	
					FY 2002	FY 2001
Operating Revenues						
Charges for Services	\$2,443,574	\$606,681	\$2,232,084	\$5,490,315	\$10,772,654	\$9,572,964
Total Operating Revenues	2,443,574	606,681	2,232,084	5,490,315	10,772,654	9,572,964
Operating Expenses						
Personal Services	1,306,866	41,082	770,386	103,694	2,222,028	2,164,154
Operating Expenses	774,703	596,273	550,982	6,161,263	8,083,221	6,259,678
Depreciation	299,575	-	1,165,064	-	1,464,639	1,325,047
Total Operating Expenses	2,381,144	637,355	2,486,432	6,264,957	11,769,888	9,748,879
Operating Income (Loss)	62,430	(30,674)	(254,348)	(774,642)	(997,234)	(175,915)
Nonoperating Revenues (Expenses)						
Interest Revenue	86,884	3,605	21,666	200,373	312,528	597,097
Interest Expense	(8,908)	-	(30,366)	-	(39,274)	-
Transfers To Other Funds	-	-	-	-	-	(104,000)
Loss on Disposal of Fixed Asset	-	-	(44,034)	-	(44,034)	-
Transfers From Other Funds	2,452,247	-	573,639	250,000	3,275,886	1,341,205
Other Revenue	10,183	-	-	-	10,183	-
Net Nonoperating Revenues	2,540,406	3,605	520,905	450,373	3,515,289	1,834,302
Net Income (Loss)	\$2,602,836	(\$27,069)	\$266,557	(\$324,269)	\$2,518,055	\$1,658,387

CITY OF ROANOKE, VIRGINIA
CITY TREASURER'S OFFICE
GENERAL STATEMENT OF ACCOUNTABILITY
FOR THE MONTH ENDED JANUARY 31, 2002

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA FOR
THE FUNDS OF SAID CITY FOR THE MONTH ENDED JANUARY 31, 2002.

FUND	BALANCE AT DEC 31, 2001	RECEIPTS	DISBURSEMENTS	BALANCE AT JAN 31, 2002	BALANCE AT JAN 31, 2001
GENERAL	(\$7,824,757.36)	\$9,518,490.27	\$13,842,027.32	(\$12,148,294.41)	(\$8,106,803.05)
WATER	7,118,756.19	285,404.59	977,293.85	6,426,866.93	7,539,761.56
SEWAGE	7,560,538.12	1,597,496.81	2,460,365.05	6,697,669.88	7,356,618.71
CIVIC CENTER	1,053,752.61	591,757.56	641,624.16	1,003,886.01	1,236,210.75
TRANSPORTATION	483,272.17	196,994.79	349,449.34	330,817.62	499,974.61
CAPITAL PROJECTS	28,168,854.44	1,087,107.60	1,218,721.35	28,037,240.69	42,576,314.35
CONFERENCE CENTER	4,053,670.17	66,066.02	27,003.54	4,092,732.65	8,603,130.06
RKE VALLEY DETENTION COMM	2,091,185.54	646,579.58	266,531.40	2,471,233.72	3,254,944.92
DEBT SERVICE	12,901,945.73	1,306,430.23	3,637,151.87	10,571,224.09	12,254,175.59
DEPT OF TECHNOLOGY	5,672,973.98	625,585.61	226,518.82	6,072,040.77	5,120,855.97
MATERIALS CONTROL	315,625.19	21,539.93	59,058.68	278,106.44	25,134.22
MANAGEMENT SERVICES	0.00	0.00	0.00	0.00	164,091.18
FLEET MANAGEMENT	942,884.67	1,113,759.60	871,612.59	1,185,031.68	1,570,832.05
PAYROLL	(14,809,772.95)	15,509,362.09	16,124,367.28	(15,424,778.14)	(13,189,699.00)
RISK MANAGEMENT	12,112,575.90	235,943.19	124,450.47	12,224,068.62	11,409,209.52
PENSION	887,166.22	325,568.55	1,481,667.89	(268,933.12)	(157,244.56)
SCHOOL FUND	10,428,050.43	4,253,572.79	7,194,122.63	7,487,500.59	8,251,157.23
SCHOOL CAPITAL PROJECTS	2,504,785.16	1,501.78	67,215.14	2,439,071.80	2,575,877.58
SCHOOL FOOD SERVICE	(415,370.65)	782,832.31	259,930.04	107,531.62	413,818.22
FDCTC	73,127.10	203,624.48	90,947.51	185,804.07	9,223.85
GRANT	750,886.17	473,319.70	283,389.95	940,815.92	1,348,390.99
TOTAL	\$74,070,148.83	\$38,842,937.48	\$50,203,448.88	\$62,709,637.43	\$92,755,974.75

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF FOR THE MONTH ENDED JANUARY 31, 2002.
THAT SAID FOREGOING:

CASH:

CASH IN HAND	\$22,296.09
CASH IN BANK	1,094,275.94

INVESTMENTS ACQUIRED FROM COMPETITIVE PROPOSALS:

COMMERCIAL HIGH PERFORMANCE MONEY MARKET	8,063,381.50
COMMERCIAL PAPER	11,584,807.66
LOCAL GOVERNMENT INVESTMENT POOL	20,138,806.29
MONEY MANAGEMENT ACCOUNT	10,044,704.17
STATE NON-ARBITRAGE PROGRAM (U.S. SECURITIES, COMMERCIAL PAPER)	446,342.67
VIRGINIA AIM PROGRAM (U. S. SECURITIES)	11,315,023.11
TOTAL	\$62,709,637.43

DATE: FEBRUARY 8, 2002


DAVID C. ANDERSON, TREASURER

**CITY OF ROANOKE PENSION PLAN
STATEMENT OF CHANGES IN PLAN NET ASSETS
FOR THE 7 MONTHS ENDED JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
<u>Additions:</u>		
Employer Contributions	\$2,240,628	\$2,213,375
Investment Income		
Net Appreciation (Depreciation) in Fair Value of Investments	(8,517,987)	(1,487,730)
Interest and Dividend Income	2,045,380	4,203,042
Total Investment Income (Loss)	(6,472,607)	2,715,312
Less Investment Expense	28,282	236,172
Net Investment Income (Loss)	(6,500,889)	2,479,140
Total Additions (Deductions)	<u>(4,260,261)</u>	<u>4,692,515</u>
 <u>Deductions</u>		
Benefits Paid to Participants	\$8,571,603	\$7,473,091
Administrative Expenses	278,000	276,950
Total Deductions	<u>8,849,603</u>	<u>7,750,041</u>
Net Increase (Decrease)	(13,109,864)	(3,057,526)
 Net Assets Held in Trust for Pension Benefits:		
Fund Balance July 1	326,337,980	350,929,145
Fund balance January 31	<u>\$313,228,116</u>	<u>\$347,871,619</u>

**CITY OF ROANOKE PENSION PLAN
BALANCE SHEET
JANUARY 31, 2002**

	<u>FY 2002</u>	<u>FY 2001</u>
<u>Assets</u>		
Cash	\$ 1,692,611	\$ (157,473)
Investments, at Fair Value	312,790,602	349,120,706
Due from Other Funds	1,590	3,099
Other Assets	<u>5,434</u>	<u>5,097</u>
Total Assets	<u>\$ 314,490,237</u>	<u>\$ 348,971,429</u>
 <u>Liabilities and Fund Balance</u>		
Liabilities:		
Due to Other Funds	\$ 1,260,855	\$ 1,094,041
Accounts Payable	<u>1,266</u>	<u>5,769</u>
Total Liabilities	<u>1,262,121</u>	<u>1,099,810</u>
 Fund Balance:		
Fund Balance, July 1	326,337,980	350,929,145
Net Gain (Loss) - Year to Date	<u>(13,109,864)</u>	<u>(3,057,526)</u>
Total Fund Balance	<u>313,228,116</u>	<u>347,871,619</u>
Total Liabilities and Fund Balance	<u>\$ 314,490,237</u>	<u>\$ 348,971,429</u>

CITY OF ROANOKE
DEPARTMENT OF FINANCE
 215 Church Avenue, S.W. Room 461
 P.O. Box 1220
 Roanoke, VA 24006-1220
 Telephone: (540) 853-2821
 Fax: (540) 853-2940

March 4, 2002

The Honorable Ralph K. Smith, Mayor
 The Honorable William H. Carder, Vice Mayor
 The Honorable William O. Bestpitch, Council Member
 The Honorable C. Nelson Harris, Council Member
 The Honorable W. Alvin Hudson, Jr., Council Member
 The Honorable William White, Sr., Council Member
 The Honorable Linda F. Wyatt, Council Member

Subject: Appropriation of 2002 Bond Funds

Dear Mayor Smith and Members of City Council:

The City's 2002 general obligation public improvement bonds of \$56,245,000 have been issued, and the proceeds are available for appropriation. The following table details the projects to be funded by the Series 2002 bonds. The attached budget ordinance will appropriate these funds.

Project	Issue Amount	Amount Previously Appropriated	Appropriation Account
<u>Capital Projects Fund</u>			
Roanoke River Flood Reduction	\$ 7,500,000	\$ -	008-530-9711-9185
Riverside Centre for Research and Technology	12,000,000	4,000,000	008-530-9711-9187
Curb, Gutter, Sidewalk Improvements	5,000,000	-	008-530-9711-9195
Stadium/Amphitheater Project	<u>17,030,000</u>	<u>275,000</u>	008-530-9758-9076
Sub-Total	<u>\$41,530,000</u>	<u>\$ 4,275,000</u>	
<u>School Capital Projects Fund</u>			
Roanoke Academy for Math and Science	\$ 4,600,000	-	031-060-6058-9076

The Honorable Mayor Smith and
Members of City Council
March 4, 2002
Page 2

Project	Issue Amount	Amount Previously Appropriated	Appropriation Account
<u>Water Fund</u>			
Crystal Spring Filtration Plant	\$ 5,445,000	\$ 5,124,700	002-530-8397-9076
<u>Civic Center Fund</u>			
Roanoke Civic Center Renovations	\$ 2,170,000	\$ 800,000	005-550-8620-9076
<u>Transportation Fund</u>			
Shenandoah Garage	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>	007-310-9574-9076
Grand Total	<u>\$56,245,000</u>	<u>\$12,699,700</u>	

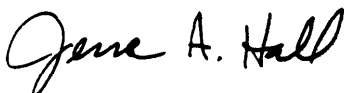
As noted in the table, several projects have been established and funded from the 2002 General Obligation Bonds in advance of issuance. The attached budget ordinance will provide appropriate budgetary adjustments where bond funds have been appropriated in advance of issuance.

The attached ordinance will also transfer to the Civic Center Fund \$830,000 originally transferred to the Capital Projects Fund from the General Fund. This change is being made in conjunction with the change made via City Council action on January 22, 2002, whereby the amount of bonds issued for the Civic Center project was decreased \$830,000 and the amount of bonds issued for the Stadium project was increased \$830,000. This change was made to ensure all bonds were issued as tax exempt bonds, providing the lowest total interest expense to the City.

Funding of \$2.5 million for Shenandoah Parking Garage was originally appropriated in the Capital Projects Fund. The attached budget ordinance will also shift this project to the Transportation Fund where our parking garages are recorded. Funding from both the Series 2002 Bonds and General Revenues are being transferred.

I will be pleased to answer any questions Council may have.

Sincerely,



Jesse A. Hall
Director of Finance

JAH/JSY
Attachment

c: Darlene L. Burcham, City Manager
Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Barry L. Key, Director of Management and Budget
Ann H. Shawver, Manager of Accounting Services

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to amend and reordain certain sections of the 2001-2002 General, Water, Civic Center, Transportation, Capital Projects and School Capital Project Funds Appropriations, and providing for an emergency.

WHEREAS, for the usual daily operation of the Municipal Government of the City of Roanoke, an emergency is declared to exist.

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke that certain sections of the 2001-2002, General, Water, Civic Center, Transportation, Capital Projects and School Capital Project Funds Appropriations be, and the same are hereby, amended and reordained to read as follows, in part:

General Fund

Appropriations

Nondepartmental	\$ 70,785,871
Transfers to Other Funds (1-2)	70,263,166

Water Fund

Appropriations

Capital Outlay	\$ 7,734,193
Crystal Spring Filtration Plant Construction (3)	5,245,000
Public Improvement Bonds - Series 2002 (4)	-

Civic Center Fund

Appropriations

Capital Outlay	\$ 4,477,500
Civic Center Renovation/Expansion - Phase I (5-6)	3,285,000
Public Improvement Bonds - Series 2002 (7)	-

Revenues

Nondepartmental	\$	2,528,685
Transfers from Other Funds (8)		2,468,685

Transportation Fund

Appropriations

Capital Outlay	\$	5,997,774
Shenandoah Garage (9-10)		5,924,574

Capital Projects Fund

Appropriations

General Government	\$	9,285,656
Shenandoah Garage (11-12)		-
Parks, Recreation and Cultural	\$	26,890,741
Stadium/Amphitheater Project (13-14)		18,235,000
Capital Improvement Reserve	\$	24,153,779
Public Improvement Bonds - Series 2002 (15-20).		20,500,000

Revenues

Nonoperating	\$	46,222,517
Transfers from Other Funds (21).		4,692,517
Proceeds From Issuance of Bonds (22)		41,530,000

School Capital Projects Fund

Appropriations

Education	\$	25,049,895
Roanoke Academy for Math and Science (23)		5,409,450

Revenues

Nonoperating	\$	4,600,000
Proceeds from Issuance of Bonds (24).		4,600,000

1) Transfer to Civic Center Fund	(001-250-9310-9505)	\$ 30,000
2) Transfer to Capital Projects Fund	(001-250-9310-9508)	(830,000)
3) Appropriated from Series 2002 Bonds	(002-530-8397-9076)	320,300
4) Crystal Spring Filtration Plant	(002-530-8400-9199)	5,124,700
5) Appropriated from Series 2002 Bonds	(005-550-8615-9076)	1,370,000
6) Appropriated from General Revenue	(005-550-8615-9003)	830,000
7) Civic Center Expansion and Renovation	(005-550-8620-9198)	800,000
8) Transfer from General Revenue	(005-110-1234-1283)	830,000
9) Appropriated from General Revenue	(007-310-9574-9003)	3,424,574
10) Appropriated from Series 2002 Bonds	(007-310-9574-9076)	2,500,000
11) Appropriated from General Revenue	(008-052-9573-9003)	(3,424,574)
12) Appropriated from Series 2002 Bonds	(008-052-9573-9076)	(2,500,000)
13) Appropriated from General Revenue	(008-530-9758-9076)	(830,000)
14) Appropriated from Series 2002 Bonds	(008-530-9758-9076)	16,755,000
15) Buildings and Structures	(008-052-9710-9173)	2,500,000
16) Economic Development	(008-052-9710-9178)	4,000,000
17) Stadium/ Amphitheater	(008-052-9710-9179)	275,000
18) Flood Reduction	(008-530-9711-9185)	7,500,000
19) Riverside Centre for Research and Technology	(008-530-9711-9187)	8,000,000
20) Curb, Gutter and Sidewalk	(008-530-9711-9195)	5,000,000
21) Transfer from General Fund	(008-110-1234-1037)	(830,000)
22) Proceeds from Issuance of Series 2002 Bonds	(008-110-1234-1142)	41,530,000

23) Appropriated from		
Series 2002 Bonds	(031-060-6058-9076)	\$ 4,600,000
24) Proceeds from		
Issuance of Series		
2002 Bonds	(031-110-1234-1142)	4,600,000

BE IT FURTHER ORDAINED that, an emergency existing, this Ordinance shall be in effect from its passage.

ATTEST:

City Clerk.